

ARIZONA WATER PROTECTION FUND COMMISSION

Business Meeting – June 18, 2024

Arizona Department of Water Resources
Thunder River Conference Room
1110 W. Washington St., Ste. 310
Phoenix, AZ 85007

&

Virtual Meeting via Cisco Webex
Meeting Number (Access Code): 2536 517 7381
Meeting Password: RViwvmTQ853
1-415-655-0001 US Toll

Final Meeting Minutes

ATTENDANCE

Commission Voting Members Present

Pat Jacobs – Chairman
Stephen Turcotte – Vice-Chairman
Brian Biesemeyer
Shelley Blackmore
Rodney Held
Tina Thompson

Arizona Water Protection Fund Staff

Lizette Fuentes
Reuben Teran

Commission Voting Members Absent

John Ladd
Frank Krentz

Commission Non-Voting Ex-Officio Members Present

None

CALL TO ORDER

Chairman Pat Jacobs called the meeting of the Arizona Water Protection Fund (AWPF) Commission to order at 10:01 a.m.

COMMISSIONER MEMBER ROLL CALL

Mr. Reuben Teran called the roll of the AWPF Commission. Commissioners present at the time of roll call included Chairman Pat Jacobs, Vice-Chairman Stephen Turcotte (via Webex), Commissioner Brian Biesemeyer, Commissioner Shelley Blackmore, Commissioner Rodney Held (via Webex), and Commissioner Tina Thompson (via Webex). A quorum of voting Commission members was present.

Mr. Teran also called the role for non-voting, ex-officio members of the Commission. None were present.

CALL TO THE PUBLIC

Chairman Jacobs made a call to the public. No public comments were made.

PROJECT CLOSEOUT PRESENTATION. AWPB GRANT 20-204WPB: WINKELMAN NATURAL RESOURCE CONSERVATION DISTRICT RIPARIAN RESTORATION

Mr. Teran introduced Mr. Kyle Thompson, Winkelman Natural Resource Conservation District Coordinator. Mr. Thompson gave a power point presentation on the final status and results of the project. Chairman Jacobs called for any questions or comments from the Commission. Commissioner Brian Biesemeyer stated that reduced water loss was mentioned, and inquired if any calculations were done to document what that would be. Mr. Thompson responded no. He also stated they did not have the expertise to make those calculations, but that estimates may be able to be done. Commissioner Shelley Blackmore inquired if there was more salt cedar infestation downstream of the project area. Mr. Thompson responded that there is still lots of salt cedar surrounding the project site, but approximately 1.5 - 2 years ago they had their first sightings of the salt cedar beetle. He also stated that although he has not seen any huge impacts from that yet, presumably it could be another added benefit as they go forward in removing salt cedar. Chairman Jacobs thanked Mr. Thompson for the presentation.

PROJECT CLOSEOUT PRESENTATION. AWPB GRANT 20-208WPB: PARIA BEACH RIPARIAN RESTORATION

Mr. Teran introduced Ms. Kelly Burke, Executive Director of Wild Arizona and Director of the Grand Canyon Wildlands Council, who then introduced Mr. Joel Barnes, Restoration Ecologist who is assisting the Grand Canyon Wildlands Council. Ms. Burke and Mr. Barnes gave a power point presentation on the final status and results of the project. Chairman Jacobs called for any questions or comments from the Commission. No comments were made, and Chairman Jacobs thanked them both for the presentation.

COMMISSION MEMBER ELECTIONS FOR CHAIRMAN AND VICE-CHAIRMAN

Chairman Jacobs asked the Commission members for any nominations for Chairman. Vice-Chairman Stephen Turcotte nominated Pat Jacobs for Chairman, with a second from Commissioner Tina Thompson. No other nominations were made, and Chairman Jacobs called for a vote on the motion.

Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion was passed unanimously by the Commission members present.

Chairman Jacobs asked the Commission members for any nominations for Vice-Chairman. Commissioner Blackmore nominated Stephen Turcotte for Vice-Chairman, with a second from Commissioner Biesemeyer. No other nominations were made, and Chairman Jacobs called for a vote on the motion.

Pat Jacobs – Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion was passed unanimously by the Commission members present.

Mr. Teran stated that as part of the Chairman and Vice-Chairman elections for fiscal year 2025, there is also an AWPFC Commission Executive Committee member position that is to be appointed by the Chairman. Chairman Jacobs stated that anyone interested in that position to please notify the Executive Director, and those names will be forwarded to the Chairman for consideration and appointment.

REVIEW AND CONSIDERATION OF ACTION TO APPROVE THE MARCH 5, 2024 MEETING MINUTES

Commissioner Biesemeyer made a motion to approve the meeting minutes of March 5, 2024, with a second from Vice-Chairman Turcotte. Chairman Jacobs called for a discussion on the motion. No comments were made, and Chairman Jacobs called for a vote on the motion.

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

ARIZONA WATER PROTECTION FUND PROGRAM UPDATES

Financial Update

Mr. Teran provided an update on AWPFC activity from July 1, 2023 through May 31, 2024. The beginning fund balance as of July 1, 2024 was \$3,963,660, total revenues was \$1,400,039, and total expenditures were \$744,598. The fund balance as of May 31, 2024 was \$4,619,101. Existing grant obligations are \$2,108,489, with an uncommitted fund balance of \$2,510,612. Chairman Jacobs called for any comments or questions from the Commission. Commissioner Thompson inquired if the existing grant obligations amount includes the fiscal year 2024 grant awards. Mr. Teran responded that the total does not include the approximate \$1.5 million awarded by the Commission in fiscal year 2024.

Legislative Update

Mr. Teran stated House Bill 2897 has been passed by both the House of Representatives and State Senate and has been forwarded to the Governor. Within that budget for fiscal year 2024 there is a \$1 million fund sweep of the AWPFC, and the budget for fiscal year 2025 includes an appropriation of \$750,000 to the AWPFC in the Arizona Department of Water Resources (ADWR) budget. Per discussion with the ADWR budget office staff understands the \$750,000 would be the new on-going base appropriation for the AWPFC moving forward. Commissioner Blackmore commented that the AWPFC annual appropriation would be \$500,000 less. Mr. Teran also stated that staff has not requested any administration funds for fiscal year 2025 since approximately \$266,000 has been budgeted for the upcoming fiscal year. Commissioner Biesemeyer commented that program administration costs will be a higher percentage of the new annual appropriation, and the new appropriation will reduce the Commission’s ability to make grants by \$500,000. Commissioner Biesemeyer inquired what the AWPFC unobligated fund balance was at this time last year. Mr. Teran responded the unobligated balance as of May 31, 2023 was \$1,506,243. Commissioner Thompson inquired about the amount of administrative funds staff is requesting. Mr. Teran responded that there is currently \$266,086 already budgeted for administration costs for fiscal year 2025 which was previously approved by the Commission, and staff is not requesting any additional funds at this time.

AWPF Grant Awards and Funding Availability

Mr. Teran stated that at the last meeting the Commission requested a legal opinion on the definition of obligated versus under contract, and if the intent to commit funds authorized by a public body will encumber funds so that they cannot be swept. He further stated that he did make the request to AWPf legal staff, and they provided a response that it was not clear if it was appropriate for ADWR attorneys to deliver a formal legal opinion on something that applies broadly to all state agencies. So, staff reached out the ADWR finance program for further clarification. ADWR's practice in the Finance program is to encumber funds once there is a signed contract or agreement. Mr. Teran further stated the Finance program also indicated all State contracts should require provisions or language that payments are conditioned on the availability of funds, and AWPf grant award contracts have 3 cancelation clauses under general provisions Section 9a., 9b., and 11a. Commissioner Rodney Held stated that even if the Commission has contracts where funds are encumbered, the funding can still be swept by the Legislature and the money is never safe.

AWPF Records Inventory Project

Mr. Teran stated that he had previously provided an update on this project which is part of ADWR's record keeping practices and current State record retention schedules. He also stated that although AWPf statutes currently indicate all records are permanent, part of this process was to evaluate if other State records management statutes and guidelines were also applicable. The record inventory and clean-up plans developed by AWPf staff, which were reviewed by ADWR legal staff and the ADWR records management team, were found to be in compliance with State Records Retention statutes and guidelines. He then provided examples of what records would be considered permanent records, 5-year record retention, and 1-year record retention. As part of the approved plan staff did request some grant project deliverables that may contain value to the general science community related to monitoring data, and program historical value such as project final reports, be kept as semi-permanent or until the administrative value has been reached.

Chairman Jacobs inquired if this process is following State regulations. Mr. Teran responded that the plans developed followed the Arizona State Library and State Archives statutes and guidelines for records retention.

- Chairman Jacobs stated agenda items IX. Status Update on Fiscal Year 2024 AWPf Grant Awards and X. Fiscal Year 2025 Grant Cycle will be discussed together but addressed separately in terms of action. -

STATUS UPDATE ON FISCAL YEAR 2024 AWPf GRANT AWARDS

Mr. Teran provided an update on the contract negotiation status of the five fiscal year 2024 grant application awards. WPF2403: Pine Canyon Restoration and Watershed Protection Project and WPF2406: Verde River Access Point Restoration have fully executed contracts. WPF2402: Christopher Creek Restoration Project contract is currently being negotiated. WPF2401: Big Sandy NRCd Improving Watersheds Through Restoration Projects and WPF2408: West Turkey Creek Watershed Resiliency Project are currently working to address contract conditions stipulated by the Commission. Staff provided more details pertaining to the last two grant applications.

WPF2408: West Turkey Creek Watershed Resiliency Project

Staff received an email from the grant applicant stating the project coordinator who submitted the grant application has left the organization, and staff contacted the interim Executive Director for the applicant’s organization who was not familiar with the grant application or project overall. During the initial phone meeting staff explained the contract conditions and answered the applicant’s initial questions. Since that time there has not been any response from the grant applicant.

WPF2401: Big Sandy NRCO Improving Watersheds Through Restoration Projects

As part of the contract conditions the applicant did provide a list of 10 tanks to be replaced and a justification statement how the project supports the mission of the AWPF program. Staff presented the justification statement. Commissioner Held commented that the justification provided was just a statement which did not demonstrate or provide any type of measurements that there would be a benefit to the riparian habitat, and the Commission will need to determine if that statement was sufficient for the Commission to go to contract for this application. Vice-Chairman Turcotte stated he believes the applicant has demonstrated the benefits to riparian habitats to the Commission based on the selected project locations and the water saving measures of the overall project. Commissioner Blackmore stated that the calculations to determine evaporation rates can be done fairly easy by measuring the water level from the top of the tank and see how fast it is evaporating. Commissioner Held stated that the Commission asks grant applicants to demonstrate what they are going to do to measure benefits that the Commission can use as part of the evaluation process, but it shouldn’t be the Commission’s responsibility to tell them what measures to use. Commissioner Biesemeyer stated that he supports Commissioner Held’s position, and the applicant should be notified the justification presented was not sufficient and that they should come up with a measurement means other than the statements made. He also agreed with Commissioner Blackmore’s statement that there are ways to measure this, but they just haven’t done it. Chairman Jacobs directed the Executive Director to notify the applicant that the Commission requests they include a specific measurement to be included as part of the application.

FISCAL YEAR 2025 GRANT CYCLE

Mr. Teran stated that this is where the Commission will need to decide on implementing a grant cycle for fiscal year 2025 based on current legislation and the AWPF budget. Commissioner Blackmore stated it was not clear if any funding would be available for a grant cycle if the final budget has not yet been signed by the Governor. Commissioner Biesemeyer inquired about potential consequences if the Commission were to stop a grant cycle in process, or if a grant cycle was not to be initiated at this time. Commissioner Rodney Held stated that the Commission should be aware that if a grant cycle is initiated and fund sweeps result in having approximately \$600,000 available for a grant cycle that this may not generate a lot of interest from applicants given the amount of time and work goes in to developing a grant application. Commissioner Biesemeyer stated that if there is any funding available the Commission should make it available for grants. Commissioner Thompson, Vice-Chairman Turcotte, and Commissioner Blackmore agreed with Commissioner Biesemeyer’s statements, and all suggested to move forward with a grant cycle.

Commissioner Biesemeyer made motion to implement a grant cycle for fiscal year 2025, with a second from Commissioner Thompson. Chairman Jacobs called for a discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion.

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye

ADJOURN

Commissioner Blackmore made a motion to adjourn the meeting, with a second from Commissioner Biesemeyer. Chairman Jacobs called for a vote on the motion.

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously. Chairman Jacobs adjourned the meeting at 12:19 p.m.

Commission Members

Pat Jacobs, Chairman
Stephen Turcotte, Vice Chairman
Brian Biesemeyer
Shelley Blackmore
Rodney Held
John Ladd
Frank Krentz
Tina Thompson

Executive Director

Reuben Teran

Arizona Water Protection Fund Commission

1110 West Washington, Suite 310, Phoenix, AZ 85007

Phone: (602) 771-8528

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Ex-Officio Members

Thomas Buschatzke
Director
AZ Department of Water Resources

Robyn Sahid
State Land Commissioner
AZ State Land Department

Advisory Members

The Honorable Sine Kerr
AZ State Senate

The Honorable David L. Cook
AZ House of Representatives

NOTICE OF PUBLIC MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given that there will be a meeting of the Arizona Water Protection Fund (AWPF) Commission on **Tuesday, June 18, 2024 at 10:00 a.m.** This meeting is open to the public, and in person or virtual attendance options are available. The meeting location and agenda are described below.

Meeting Location

Arizona Department of Water Resources Thunder River Conference Room 1110 W. Washington St., Ste. 310 Phoenix, AZ 85007	To ensure appropriate meeting space, please RSVP to lfuentes@azwater.gov if you would like to attend in person.
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Cisco Webex Meeting Information

Link: https://azwater.webex.com/azwater/j.php?MTID=mcff3fbbc0142cc5aff522998daadede1 Meeting Number (Access Code): 2536 517 7381 Meeting Password: RViwvmTQ853

or

Join by Phone

1-415-655-0001 US Toll	Access Code: 2536 517 7381
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Dated this 7th day of June 2024

ARIZONA WATER PROTECTION FUND COMMISSION
MEETING AGENDA

- I. Call to Order –Chairman Pat Jacobs
- II. Commission Member Roll Call – Executive Director
- III. Call to the Public – Chairman Jacobs
 - Comments from the public will be limited to 3 minutes per speaker.
- IV. Project Closeout Presentation. AWPF Grant 20-204WPF: Winkelman Natural Resource Conservation District Riparian Restoration – Winkelman Natural Resource Conservation District
 - The Commission will be updated on the final status and results of the project.

Arizona Water Protection Fund Commission
Notice of Public Meeting and Tuesday, June 18, 2024 Meeting Agenda (continued)

- V. Project Closeout Presentation. AWPB Grant 20-208WPF: Paria Beach Riparian Restoration – Grand Canyon Wildlands Council / Wild Arizona
- The Commission will be updated on the final status and results of the project.
- VI. Commission Member Elections for Chairman and Vice-Chairman – All Commission Members
- The Commission will discuss and take action to elect a Chair and Vice-Chair for Fiscal Year 2025.
- VII. Review and Consideration of Action to Approve the March 5, 2024 Meeting Minutes – Chairman
- VIII. Arizona Water Protection Fund Program Updates – Executive Director
- Financial Update
 - Legislative Update
 - AWPB Grant Awards and Funding Availability
 - AWPB Records Inventory Project
- Informational updates only. No action will be taken.
- IX. Status Update on Fiscal Year 2024 AWPB Grant Awards – Executive Director
- The Commission will be updated on the contract negotiation status of the fiscal year 2024 grant awards and may take action or provide direction to staff.
- X. Fiscal Year 2025 Grant Cycle – Chairman
- The Commission will discuss and may take action to implement a grant cycle for Fiscal Year 2025.
- XI. Fiscal Year 2024 Arizona Water Protection Fund Annual Report - Chairman
- The Commission will discuss the draft Fiscal Year 2024 Annual Report.
- XII. Arizona Water Protection Fund Statute A.R.S. §45-2103(A)(6) – Chairman
- The Commission will discuss and may provide recommendations or direction on proposing future legislation concerning the appointment of Commission members representing an Indian Tribe.
- XIII. Call for Future Agenda Items – All Commission Members
- XIV. Future Meeting Date(s) – Chairman
- XV. Call to the Public – Chairman
- Comments from the public will be limited to 3 minutes per speaker.
- XVI. Adjourn – Chairman

Arizona Water Protection Fund Commission
Notice of Public Meeting and Tuesday, June 18, 2024 Meeting Agenda (continued)

- *The Arizona Water Protection Fund Commission may elect to go into Executive Session for the purposes of obtaining legal advice from its attorney on any of the listed agenda items pursuant to A.R.S. § 38-431.03(A)(3). Executive sessions are not open to the public.*
- *Agenda items may be taken out of order. No action may be taken on items unless specifically noted on the agenda.*
- *Members of the Arizona Water Protection Fund Commission may appear virtually or by telephone.*
- *Agenda and backup/supporting documents can be obtained by contacting Lizette Fuentes at 602-771-8472 or lfuentes@azwater.gov.*
- *People with disabilities may request reasonable accommodations such as interpreters, alternate formats, or assistant with physical accessibility. If you require accommodations, please contact Jennifer Marteniez at (602) 771-8426 or by e-mailing jkmarteniez@azwater.gov. Please make requests as soon as possible to allow time to arrange the accommodation.*

Arizona Water Protection Fund Commission Meeting
June 18, 2024
STAFF RECOMMENDATIONS

- I. Call to Order
 - No staff recommendations.
- II. Commission Member Roll Call – Executive Director
 - No staff recommendations.
- III. Call to the Public – Chairman Jacobs
 - No staff recommendations.
- IV. Project Closeout Presentation. AWPf Grant 20-204WPF: Winkelman Natural Resource Conservation District Riparian Restoration – Winkelman Natural Resource Conservation District
 - No staff recommendations.
- V. Project Closeout Presentation. AWPf Grant 20-208WPF: Paria Beach Riparian Restoration – Grand Canyon Wildlands Council / Wild Arizona
 - No staff recommendations.
- VI. Commission Member Elections for Chairman and Vice-Chairman – All Commission Members
 - No staff recommendations.
- VII. Review and Consideration of Action to Approve the March 5, 2024 Meeting Minutes – Chairman
 - No staff recommendations.
- VIII. Arizona Water Protection Fund Program Updates – Executive Director
 - No staff recommendations.
- IX. Status Update on Fiscal Year 2024 AWPf Grant Awards – Executive Director
 - No staff recommendations.
- X. Fiscal Year 2025 Grant Cycle – Chairman
 - No staff recommendations.
- XI. Fiscal Year 2024 Arizona Water Protection Fund Annual Report - Chairman
 - No staff recommendations.
- XII. Arizona Water Protection Fund Statute A.R.S. §45-2103(A)(6) – Chairman
 - No staff recommendations.
- XIII. Call for Future Agenda Items – All Commission Members
 - No staff recommendations.
- XIV. Future Meeting Date(s) – Chairman
 - No staff recommendations.
- XV. Call to the Public – Chairman
 - No staff recommendations.
- XVI. Adjourn – Chairman
 - No staff recommendations.

ARIZONA WATER PROTECTION FUND COMMISSION

Business Meeting – March 5, 2024

Arizona Department of Water Resources
Middle Verde River Conference Room
1110 W. Washington St., Ste. 310
Phoenix, AZ 85007

&

Virtual Meeting via Cisco Webex
Meeting Number (Access Code): 2538 871 0727
Meeting Password: uhPPi3h9tx2
1-415-655-0001 US Toll

DRAFT Meeting Minutes

ATTENDANCE

Commission Voting Members Present

Pat Jacobs – Chairman
Stephen Turcotte – Vice-Chairman
Brian Biesemeyer
Shelley Blackmore
Rodney Held
Tina Thompson

Arizona Water Protection Fund Staff

Lizette Fuentes
Reuben Teran

Commission Voting Members Absent

John Ladd
Frank Krentz

Commission Non-Voting Ex-Officio Members Present

None

CALL TO ORDER

Chairman Pat Jacobs called the meeting of the Arizona Water Protection Fund (AWPF) Commission to order at 10:02 a.m.

COMMISSIONER MEMBER ROLL CALL

Mr. Reuben Teran called the roll of the AWPF Commission. Commissioners present at the time of roll call included Chairman Pat Jacobs, Vice-Chairman Stephen Turcotte (via Webex), Commissioner Brian Biesemeyer, Commissioner Shelley Blackmore (via Webex), Commissioner Rodney Held (via Webex), and Commissioner Tina Thompson (via Webex). A quorum of voting Commission members was present.

Mr. Teran also called the role for non-voting, ex-officio members of the Commission. None were present.

CALL TO THE PUBLIC

Chairman Jacobs made a call to the public. No public comments were made.

REVIEW AND CONSIDERATION OF ACTION TO APPROVE THE NOVEMBER 14, 2023 & NOVEMBER 28, 2023 MEETING MINUTES

Commissioner Brian Biesemeyer made a motion to approve the Arizona Water Protection Fund Commission meeting minutes from November 14, 2023 & November 28, 2023, with a second from Commissioner Tina Thompson. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

PROJECT CLOSEOUT PRESENTATION. AWPF GRANT 20-208WPF: PARIA BEACH RIPARIAN RESTORATION

Mr. Teran notified the Commission that he received a message from Grantee indicating that would not be available to present today. Chairman Jacobs inquired if any Commission members would be opposed to tabling this agenda item for a future meeting. No objections were made, and the agenda item was tabled.

AWPF GRANT 20-202WPF: GILA VALLEY IRRIGATION DISTRICT SYSTEM OPTIMIZATION PHASE I

Mr. Teran introduced Justin Layton from the Gila Valley Irrigation District. Mr. Layton provided an update on the project status and requested a one-year grant award contract extension to January 2025. Mr. Layton also introduced Amy Humphrey from the Natural Resource Conservation Service who provided a brief update on staffing changes that led to the delays in the project. Chairman Jacobs asked for any questions from the Commission. No questions were asked. Commissioner Tina Thompson made a motion to grant the contract extension, with a second from Commissioner Shelley Blackmore. Mr. Teran made a point of clarification that the current grant award contract expires on September 30, 2024, and a one-year extension would move the date to September 30, 2025. Mr. Layton stated that he believes that the overall project could be completed by January 2025, but concurred that the one-year extension to September 30, 2025 date would be more feasible. Commissioner Thompson amended her motion to approve a one-year contract extension, with a second from Commissioner Blackmore. Chairman Jacobs called for a vote on the amended motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

ARIZONA WATER PROTECTION FUND PROGRAM UPDATES

Financial Update

Mr. Teran provided an update on Arizona Water Protection Fund activity from July 1, 2023 through January 31, 2024. The fund balance as of February 1, 2024 was \$4,491,669, with existing grant obligations of \$2,284,389, and an uncommitted fund balance of \$2,207,281. Chairman Jacobs inquired if the totals described included any of the recently awarded grant awards for fiscal year 2024. Mr. Teran responded that the recent grant awards are not included in the totals described and would not show up as existing grant obligations until the grant award contracts are executed.

Status Updates for Active Grant Award Contracts

Mr. Teran stated that he has provided Commission members with a summary status report of current grant award projects and is available to answer any questions from the Commission. No questions were asked.

ARIZONA WATER PROTECTION FUND POLICY AND PROCEDURE MANUAL UPDATES

Mr. Teran presented proposed administrative changes to current policies identified in the AWPFC Commission Policies and Procedure Manual for section 552 Project Restrictions by Policy.

Section 552 Project Restrictions by Policy was suggested to be amended as follows:

Delete and move “8) *The Commission does not fund projects which include the planting of mesquite, tamarisk or other nonnative high water usage trees that consume water to a degree that is detrimental to water conservation efforts, but may fund the removal of such species (A.R.S. 45-2113).*” to Section 551 Ineligible Projects & Activities by Statute “6) *The Commission does not fund projects which include the planting of mesquite, tamarisk or other nonnative high water usage trees that consume water to a degree that is detrimental to water conservation efforts, but may fund the removal of such species (A.R.S. 45-2113).*”

Chairman Jacobs asked the Commission if there were any comments or concerns with this administrative change. No comments were made.

Mr. Teran presented proposed changes to current policies identified in the AWPFC Commission Policies and Procedure Manual for section 632.4 Grant Award Vote. Section 632.4 Grant Award Vote was suggested to be amended as follows:

“632.4 Grant award vote

Grants must be awarded by a majority vote of the Commission members present. The order in which applications are considered for award may be handled in a variety of ways. *The commission will announce which voting method they will use prior to the vote on grant applications. Typically, applications falling within the “High” funding priority staff recommendation category are considered first, followed by “Medium” and then “Low” funding priority staff recommendation categories. Within each funding priority category, a random drawing process is utilized to determine the order in which applications will be considered and voted on.*”

Chairman Jacobs stated that the proposed change is a direct policy change and asked if there is a motion on this item. Commissioner Rodney Held made a motion to accept the proposed policy change, with a second from Commissioner Thompson. Chairman Jacobs called for a discussion on the motion. Commissioner Blackmore inquired if the meaning of “variety of ways” the voting could be handled by the Commission

would mean adopting it at that time, or if there is a certain amount of ways the voting could be addressed. Chairman Jacobs commented that the Commission used this process at the last meeting, and the Commission decided at that time how they wished to vote on applications before conducting the vote. Commissioner Held stated a few ways the Commission could vote on applications is by placing the applications on a consent agenda where the Commission could approve all of them with one vote; or a Commissioner could request that an application be removed from the consent agenda and voted on separately; or the Commission can do what they did last grant cycle which was discuss the method they wanted to use prior to the vote, which happened to be ranking the applications in priority, and voted on them in that order. Commissioner Held further stated that this proposed change is setting up the process where there could be a variety of ways the Commission could handle the voting process for applications, but that the Commission would announce it prior to the actual vote. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

AWPF PROGRAM GRANT APPLICATION GUIDELINES TRIENNIAL REVIEW PROCESS

Chairman Jacobs thanked the members Commission Subcommittee and Subcommittee Chair Commissioner Blackmore for their work. Subcommittee Chair Blackmore presented the proposed recommendations on changes to the grant application guidelines and grant application manual.

Recommendation #1

Grant Application Manual page 6, Bullet 3 “Generally, the Commission does not fund groundwater recharge or recovery projects.”

- Recommendation to add language to clarify large scale recharge facility or basin recharge projects are not eligible; however, passive recharge projects (e.g., check dams, brush control, erosion control, etc.) are eligible.

Commissioner Thompson made a motion to approve Recommendation #1, with a second from Vice-Chairman Turcotte. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

Recommendation #2

Grant Application Manual page 10, Applicant Presentations to Commission

- Recommendation to change the grant applicant presentation time from 15 minutes to 20 minutes.
- Recommendation to add emphasis that application presentations are optional or voluntary.
- Recommendation to clarify application presentations are optional on grant application process timeframe table on page 7.

Commissioner Held made a motion to approve Recommendation #2, with a second from Vice-Chairman Turcotte. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

Recommendation #3

Grant Application Manual, page 4, Funding Categories, 1) Capital Projects

- Recommendation to modify the first sentence definition of capital projects to: “**Capital Projects:** Projects under this category include on-the-ground measures *that ultimately result in downstream benefits* to maintain, enhance, and restore Arizona’s river and riparian resources, including projects that benefit fish and wildlife that are dependent on these important resources.”
- Recommendation to add other bullets and sub-bullets to further clarify the project examples list (e.g. fire [under the watershed benefits bullet], erosion control structures/check dams [under restoring proper hydrologic conditions/functions bullet]).

Commissioner Held made a motion to approve Recommendation #3, with a second from Vice-Chairman Turcotte. Chairman Jacobs called for any discussion on the motion. Commissioner Biesemeyer made a motion to add “erosion control”, to the bullet referencing water quality, with a second from Commissioner Held. Chairman Jacobs called for a vote on the amendment to the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

Commissioner Blackmore made a motion to approve Recommendation #3 as amended, with a second from Commissioner Held. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion to approve Recommendation #3:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

Recommendation #4

Grant Application Manual, Page 5, Ineligible Applications, Bullet 3

- Recommendation to make the language in the application manual consistent with AWPF policy manual, 552 paragraph 8.

Commissioner Held made a motion to approve Recommendation #4, with a second from Commissioner Blackmore. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

Recommendation #5

Grant Application Manual, page 20, Table 3, Ecosystem Services Functions

- Recommendation to remove the Ecosystem Functions Table.

Commissioner Thompson made a motion to approve Recommendation #5, with a second from Commissioner Biesemeyer. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

Recommendation #6

Grant Application Manual, page 29, Arizona Watershed Map

- Recommendation to remove the Statewide Watershed Map (page 29).
- Recommendation to add a weblink to the HUC code field on the Project Location and Environmental Contaminant Information form (page 25) for applicants to identify the HUC code for their project area.

Commissioner Held made a motion to approve Recommendation #6, with a second from Vice-Chairman Turcotte. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

Recommendation #7

Grant Application Manual, page 5, Ineligible Applications, Bullet 6

- Recommendation to edit the bullet referring to Water Conservation projects/program application within one of the six Arizona Department of Water Resources Active Management Areas. Remove reference to “*one of the six*”.

Commissioner Thompson made a motion to approve Recommendation #7, with a second from Commissioner Blackmore. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

Recommendation #8

Grant Application Manual, page 7, Grant Application Process Schedule

- Recommendation to review and approve the Grant application manual during the Winter (February/March) meeting. Grant application submission deadlines and the remaining process should not change.

- Recommendation to make the grant application manual available in June instead of July, with necessary administrative date adjustments to the application workshop, pre-application consultations, and eCivis Online Application Portal Availability deadlines as applicable.

Commissioner Biesemeyer made a motion to approve Recommendation #8, with a second from Vice-Chairman Turcotte. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

Chairman Jacobs stated that the discussion today was part of the grant application guidelines review process which does not include any formal report to be made, but requires that the Commission complete a review and all actions have been considered. Vice-Chairman Turcotte made a motion to close out the triennial grant application guidelines review process, with a second from Commissioner Biesemeyer. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

GRANT CYCLE PLANNING

Mr. Teran stated that this is time of year that the Commission would begin planning for a future grant cycle and providing direction to staff to begin moving forward with the administrative actions to be ready to implement a grant cycle for the next fiscal year. Chairman Jacobs inquired about any updates on the budget status. Mr. Teran stated that the Governor’s Executive Budget recommendations were released in January 2024 and part of the recommended budget included an appropriation of \$1,250,000 to the Water Protection Fund for fiscal year 2025, and a budget transfer of \$2,087,300 in fiscal year 2024 from the Water Protection Fund to the State general fund. Commissioner Blackmore inquired if the Commission could have any input on the Governor not taking the money. Chairman Jacobs stated that while there may be a number of things that could be done, he suggested that it would be best done by each individual Commissioner talking to those in the Legislature they may have contact with, especially with those who made their appointments. Commissioner Held stated that in the past when funding sweeps were proposed a letter was typically submitted by the Chairperson of the Commission to explain the impact that sweeping unencumbered funds would have to grants that were already approved but not yet contracted, and in some cases in the past the effects it would have on existing grants where those contracts would need to be cancelled.

As a Point of Order Vice-Chairman Turcotte requested a legal opinion from staff on the definition of “obligated” versus “under contract”. He further stated that during a public meeting the Commission has granted people money from a public body from a taxable fund, and asked, to the letter of law, is that intent to commit separate from signing a contract, and if so, does that intent to commit under a public forum/public body encumber funds so that they cannot be swept. The Chairman directed the Executive Director to move forward with obtaining this definition from legal staff and to follow-up with the Commission.

Chairman Jacobs stated that a letter to the Governor will be drafted along the lines discussed today as an Executive Action and directed the Executive Director to continue the administrative planning for grant cycle for fiscal year 2025 with the formal notice to the public to be made in June 2024.

FISCAL YEAR 2025 GRANT APPLICATION MANUAL

Mr. Teran explained that the draft provided for the Commission to review includes the recommendations proposed by the Subcommittee and will need to include administrative updates such as final dates for the process schedule, internet hyperlinks, and the other final recommendations approved by the Commission earlier today.

Commissioner Held made a motion to approve the draft fiscal year 2025 grant application manual, with a second from Vice-Chairman Turcotte. Chairman Jacob called for any discussion on the motion. No comments were made. Chairman Jacobs called for a vote on the motion:

Pat Jacobs – Chairman	Aye
Stephen Turcotte –Vice-Chairman	Aye
Brian Biesemeyer	Aye
Shelley Blackmore	Aye
Rodney Held	Aye
Tina Thompson	Aye

The motion passed unanimously.

CALL FOR FUTURE AGENDA ITEMS

Chairman Jacobs requested an agenda item regarding the Tribal Commission member vacancy.

FUTURE MEETING DATE(S)

Chairman Jacobs called for proposed meeting dates. The meeting dates selected included:

- June 18, 2024 at 10:00 a.m.
- November 13-14, 2024 (for grant application presentation meeting)
- November 19-20, 2024 (for grant application voting meeting)

CALL TO THE PUBLIC

Chairman Jacobs made a call to the public. No public comments were made.

ADJOURN

Chairman Jacobs adjourned the meeting at 11:28 a.m.

Arizona Department of Water Resources
Water Protection Fund
FY 2024 Fund Activity
For the period July 1, 2023, through May 31, 2024

Description	1302-WPF Grants	1303-WPF Administration	Total
Beginning Fund Balance - 7/1/2023	\$3,866,735	\$96,926	\$3,963,660
Revenues:			
Interest Income	\$2,920	\$147,118	\$150,039
In-Lieu Fee Deposit	\$0	\$0	\$0
General Fund Appropriation	\$1,250,000	\$0	\$1,250,000
Transfers - Administrative Expenses	(\$216,800)	\$216,800	\$0
Total - Revenues	\$1,036,120	\$363,918	\$1,400,039
Expenditures:			
Salary Expense	\$0	\$194,051	\$194,051
Grantee Payments	\$549,841	\$0	\$549,841
Travel	\$0	\$0	\$0
Operating Expenses	\$0	\$706	\$706
Total - Expenditures	\$549,841	\$194,757	\$744,598
Fund Balance -May 31, 2024	\$4,353,014	\$266,086	\$4,619,101
Less: Existing Grant Obligations	(2,108,489)		
Uncommitted Balance	\$2,244,526	\$266,086	\$2,510,612

Arizona Water Protection Fund Commission Grant Application Manual



Fiscal Year 2025 Funding Cycle

ARIZONA WATER PROTECTION FUND
Grant Application Manual
FY 2025 Funding Cycle

Table of Contents

SECTION I – GENERAL INFORMATION.....3

 INTRODUCTION3

 GENERAL GUIDELINES4

 GRANT CYCLE DETAILS7

 Table 1. FY 2025 Grant Application Process Schedule.....7

 Table 2. FY 2025 Grant Application Workshop8

 GRANT AWARDS.....11

SECTION II: GRANT APPLICATION12

 GRANT APPLICATION PLANNING AND CONTENT OVERVIEW12

 GRANT APPLICATION INSTRUCTIONS13

 ARIZONA WATER PROTECTION FUND GRANT APPLICATION20

APPENDIX A33

 GRANT AWARD CONTRACT GENERAL PROVISIONS33

APPENDIX B.....41

 eCIVIS APPLICATION SUBMISSION USERS GUIDE41

SECTION I – GENERAL INFORMATION

INTRODUCTION

It is declared policy of the legislature to provide for a coordinated effort for the restoration and conservation of the water resources of this state. The Arizona Water Protection Fund (AWPF) is a competitive state grant program that is designed to allow the people of Arizona to prosper while providing funding to interested parties for the development and implementation of measures to protect water of sufficient quality and quantity to maintain, enhance, and restore river and riparian resources throughout Arizona (including projects that benefit fish and wildlife that are dependent on these important resources), and measures to increase water availability and supply. The distribution of grant funds from the AWPF is authorized pursuant to A.R.S. § 45-2101 *et seq.* and is overseen by the Arizona Water Protection Fund Commission (Commission). The program is administered through the Arizona Department of Water Resources (ADWR).

The AWPF supports projects that fit the following objectives to meet the program goals:

- Provide identified and measurable benefits to the water resources of Arizona through broad-based local support.
- Provide positive, effective examples for other similar projects.
- Advance the field of water conservation knowledge in Arizona.
- Increase public awareness of the function and value of riparian resources in Arizona.

Riparian Habitat is defined as an ecosystem found between aquatic and upland environments that is dependent on the existence of a perennial, intermittent, or ephemeral water source. Soil and vegetation in riparian areas have distinct characteristics that make them different from surrounding areas.

Riparian habitats are vital resource areas that:

- Improve water quantity by storing water in streambanks, which is slowly released to help maintain base flows.
- Improve water quality by trapping sediments from surface water runoff, providing nutrient cycling and increasing streambank stabilization.
- Provide flood control by slowing and absorbing flood waters, resulting in reduced flood damage and increased groundwater storage.
- Provide highly valued recreational opportunities such as fishing, camping, hiking, wildlife viewing and picnicking.
- Sustain high biodiversity of plant and animal species.
- Provide important wildlife habitat such as food, water, shelter, relief, and travel corridors.
- Help stabilize water temperatures for native aquatic species.
- Provide economic benefits by improving water supplies, reducing flood damage, filtering pollutants, and supporting recreational activities.

This manual provides the necessary information for interested parties to submit an application for funding consideration. More information about the AWPF is available on the Commission's website at www.azwpcf.gov.

GENERAL GUIDELINES

Funding Categories

The AWPf typically awards grants under three categories:

- 1) **Capital Projects:** Projects under this category include on-the-ground measures that ultimately result in downstream benefits to maintain, enhance, and restore Arizona's river and riparian resources, including projects that benefit fish and wildlife that are dependent on these important resources. Feasibility of design studies are considered capital projects but are only eligible if the applicant (1) requests funding to investigate the feasibility of implementing a specific capital project that is being proposed, (2) develops a detailed implementation plan and budget for the proposed project as part of the feasibility study, and (3) has control and tenure over the proposed project area and the authority to implement the proposed project should it be deemed feasible. Acquisition of Central Arizona Project water or effluent to restore and maintain river and riparian resources may also be considered a capital project. Examples of projects under this category include components that do one or more of the following:

- Demonstrate direct benefits to perennial or intermittent rivers or streams *
- Demonstrate commitment to continued maintenance of proposed enhancements *
- Protect/Restore native riparian vegetation and habitat
- Restore proper hydrologic conditions/functions
 - ❖ e.g., erosion control structures, check dams, etc.
- Restore proper stream geomorphology/channel characteristics
- Restore floodplains
- Restore wetlands/backwater areas
- Improve watershed conditions using forest and/or near-stream restoration treatments that improve water quality or increase water quantity
 - ❖ e.g., use of fire, forest thinning, brush control, erosion control, etc.
- Protect/Restore habitat needs for fish and wildlife
- Decrease negative impacts of non-native species to riparian areas

* INDICATES FUNDING PRIORITY IN STATUTE

- 2) **Research (Total annual funding limited to 5% of monies received by the AWPf each fiscal year):** Projects under this category include research and data collection measures that are related to maintaining, enhancing, and restoring Arizona's river and riparian resources, including fish and wildlife that are dependent on these important resources. Research projects must be developed using the Scientific Method. Examples of projects under this category include:

- Research that will advance the science of river and riparian restoration in the Southwest.
- Research that will advance scientific understanding of fluvial processes and ecosystem characteristics and functions in association with rivers, streams, and wetlands.
- Research that will evaluate impacts or values of invasive species in riparian habitat.

- 3) **Water Conservation:** Projects under this category include measures that develop, promote, or implement programs designed to conserve water for a purpose related to maintaining, enhancing, and restoring Arizona's river and riparian resources, including fish and wildlife that are dependent on these important resources. Projects under this category must be located outside of all Active Management Areas.

Eligible Applicants

Any person, organization, local/state/tribal agency, or political subdivision of Arizona may submit an application. Federal agencies are not eligible to receive funding from the AWPf; however, funding can be awarded to projects on federal lands.

Eligible Applications

Grant applications must meet all the following requirements to be considered eligible for evaluation during the FY 2025 grant cycle:

- Administrative costs limited to a maximum of 5% of the total AWPf project funds requested.
- Applicant must have legal and physical access as well as authority to implement the project in the area where the grant tasks are to be performed. After grant awards have been determined, signed cooperative agreements with all parties granting such access and authority, will need to be provided to the AWPf in a timely manner prior to the finalization of any contracts.
- Applicant must provide appropriate documentation that any water to be used in the project is legally and physically available to the applicant for the stated purpose.
- Applicant must demonstrate that vital partnerships, funding, etc. have been committed at the time of the application or submit letters of support from the appropriate entities with a plan to obtain these critical elements prior to grant award.

Ineligible Applications

In accordance with state statutes, funding is prohibited for:

- Purchase of real property/conservation easements
- Projects outside the state of Arizona
- The Commission does not fund projects which include the planting of mesquite, tamarisk or other nonnative high water usage trees that consume water to a degree that is detrimental to water conservation efforts, but may fund the removal of such species (A.R.S. 45-2113)
- Remedial actions under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), 42 U.S.C. § 9601, or Water Quality Assurance Revolving Fund (WQARF), A.R.S. § 49-281 *et seq.*
- Research projects with funding requests in excess of 5% of the total funds received for the FY 2025 funding cycle.
- Water conservation projects/program applications within Arizona Department of Water Resources Active Management Areas (AMA).
- Exercising the right of eminent domain to acquire water, water rights, or long-term storage credits using monies derived from the Water Protection Fund.

In accordance with Commission Policy, funding will not be provided for:

- Projects located in areas with elevated levels of environmental contaminants that pose the risk of harm to human health or the environment, including hazardous substances, hazardous wastes, petroleum products or Environmental Protection Agency priority toxic pollutants.
- Projects which are required as a result of legal action taken by a regulatory agency, such as ecological mitigation. Applicants must notify the Commission if a proposed project is part of any mitigation effort.
- Projects that are designed to meet wastewater treatment requirements. Proposed projects that create or sustain riparian habitat using treated effluent or recycled water that already meets or exceeds relevant state and federal standards may be considered as long as the project meets the requirements of A.R.S. § 45-2101(B).
- Generally, the Commission does not fund large scale facility or basin groundwater recharge or recovery projects; however, passive recharge projects (e.g. check dams, brush control, erosion control structures, etc.) are eligible.

Important Notes

- Administrative costs **must** be limited to a maximum of 5% of the total AWPF project funds requested. Subcontractors or consultants working on your project must also conform to the 5% administrative cost limit if you are paying them out of AWPF funds.
- Payments are made on a cost reimbursement basis. Appropriate documentation (in the form of receipts, invoices, reports, data, photographs, etc.) will be **required** in order to receive reimbursement.
- Any reimbursement requested for travel costs, including lodging, meals, and/or personal vehicle mileage must comply with the State of Arizona Accounting Manual (SAAM) established rates and guidelines (<https://gao.az.gov/state-arizona-accounting-manual-saam>). Personal vehicle mileage reimbursement is limited to sixty-two and one-half cents (62.5¢) per mile. Reimbursements will not be provided above the amounts listed in SAAM 5095.
- Commission/Staff access for inspection and evaluation of the project will be required as a contract condition.
- A final presentation to the commission within 90 days of the contract termination date will be required as a contract condition and will be included as a deliverable within the final reporting task.
- Adequate accounting practices and record keeping will be required.
- Submittal of pertinent information and research gained from all projects will be required.

GRANT CYCLE DETAILS

FY 2025 Grant Cycle Schedule

The Commission and staff will implement the FY 2025 grant cycle based on the schedule in Table 1*.

Table 1. FY 2025 Grant Application Process Schedule

Proposed FY2025 Grant Application Process Schedule	Timeline
Grant Application Manual Available	No later than June 21, 2024 (on-going)
Application Workshop	July 10, 2024 (webinar only)
Pre-application Consultations (depending on staff availability)	June - August 2024
eCivis Online Grant Application Submittal Portal Available	No later than July 12, 2024 (on-going)
Final Date and Time to Submit Applications	August 30, 2024 at 11:59 PM
45-Day Public Comment Period for Applications	September 17 – November 1, 2024
Staff Review Comments to Applicants / Commission	No later than November 8, 2024
Applicant Presentations to the Commission (Optional)	November 13 – 14, 2024
Clarifying Questions to Applicants and Applicants’ Responses in Writing (if necessary)	November 15 – 18, 2024
Commission Grant Selections	November 19 – 20, 2024
Applicants Notified of Funding Status	December 2024
Staff Begins Writing Grant Award Contracts	December 2024 / January 2025

**The Commission reserves the right to adjust this schedule if necessary.*

Grant Application Workshops & Consultations

AWPF staff will provide opportunities for pre-application consultations (as time permits) with potential applicants on a first-come-first-served basis as indicated in Table 1. Due to time constraints, consultations will be limited to a maximum of one hour. Applicants should schedule a consultation as far in advance as possible and are encouraged to submit a draft application at least one week in advance of the consultation. Consultations will be conducted via teleconference or virtual meeting.

In addition, AWPF staff will conduct a workshop for interested applicants as indicated in Table 2. It is highly recommended that applicants attend a workshop and schedule a pre-application consultation. Past experience has demonstrated that workshop attendance and discussing your proposal with staff could help you develop a better application.

Table 2. FY 2025 Grant Application Workshop

Location	Date	Time
Online Webinar*	July 10, 2024	1:30 p.m. – 2:30 p.m.
Webinar Information		
Link: https://azwater.webex.com/azwater/j.php?MTID=m3dbc78176e92768281ca1490faea66e5 Webinar Number (Access Code): 2530 916 1357 Webinar Password: NgsDFvaU837 Join by Phone: 1-415-655-0001 US Toll (Access Code is same as above)		

*Staff will be providing the grant application workshop via online webinar only, but a recording will also be available on the AWPf website at <https://www.azwpf.gov/grant-information/fy-2025-grant-cycle>. Please contact the Arizona Water Protection Fund at 602-771-8528 or rteran@azwater.gov with any questions.

Application Due Date

Applications must be submitted online via the eCivis Grant Management System no later than **August 30, 2024 at 11:59 p.m.** Arizona time as indicated in Table 1. Detailed submission requirements are outlined in Section II – Grant Application. A direct link to the eCivis grant solicitation will be available on the AWPf website at <https://www.azwpf.gov/grant-information/fy-2025-grant-cycle>.

Grant Evaluation Process

Applications will be initially reviewed for completeness and consistency with AWPf statutes and policy. Applications that are complete and eligible under statute and Commission policy will be reviewed by AWPf staff in accordance with the evaluation criteria listed below. Other appropriate state and federal agencies may be asked to review and comment on applications. AWPf staff will compile intra-agency and inter-agency comments. Please note that under the following circumstances, applications will not be given further consideration:

- It is determined that the proposed project is ineligible according to AWPf statutes or Commission policy.
- It is determined that the application does not contain all of the required information identified in Section II of this manual.
- It is determined that any part of the application is ineligible for funding.

Application Evaluation

Application evaluation criteria should guide you in the development of your application. Staff will use the criteria listed below to organize their technical reviews and evaluate applications submitted for consideration. Applications that meet many to all of the criteria will rate higher than those meeting few to none of the criteria. **Please note that the evaluation criteria for capital and water conservation projects are different than those used for research projects.**

The Commission shall give priority to applications that:

- Enhance, maintain and/or restore river, stream and riparian resources in headwater streams and watersheds that will provide direct improvements to water quality and/or increase water quantity, addresses degraded watershed health conditions or impacts to perennial streams through implementation of scientifically based restoration projects (see examples of capital projects listed under funding categories).
- Matching monies or assets of comparable value including in-kind contributions will be provided by other sources.

- Provide for the continued maintenance of the portion of the river and stream and associated riparian habitat that are enhanced by the project.
- Projects that include broad-based local involvement/support.
- Directly benefit perennial or intermittent rivers or streams or that otherwise increase the supply of water.
- If for the purposes of water conservation, the applicant estimates the water increase and/or savings and how this estimate was determined.

Evaluation Criteria for Capital and Water Conservation Projects

- A. Project Will Enhance, Maintain and/or Restore River, Stream, and Riparian Resources (See bullets under capital projects on page 4).
- B. Project Will Benefit Fish and Wildlife Resources Dependent on River, Stream, and Riparian Resources (See bullets under capital projects on page 4).
- C. Feasibility
 - Objectives clearly identified and demonstrate benefits to river, stream and riparian resources / dependent fish and wildlife resources
 - Methodologies and designs clearly presented, appropriate and adequate
 - Clarity and adequacy of the scope of work and deliverables
 - Cost/Benefit compared to similar applications submitted
 - Expertise of applicant/personnel/subcontractors appropriate
 - Description of the relationship between any existing plans, reports and/or information relevant to the proposed project [**required**]. (See Existing Plans/Reports/Information guidance on page 18.)
- D. Monitoring
 - Objectives clearly identified
 - Methods clearly presented, appropriate and adequate to evaluate benefits to rivers, streams, and riparian resources and/or dependent fish and wildlife resources
- E. Other Considerations
 - Add coordinated effort with state or watershed restoration programs
 - Public outreach
 - Project will support local businesses
 - If the applicant is proposing to use out-of-state consultants, there is adequate justification for their use and associated travel costs

Evaluation Criteria for Research Applications

- A. Research is applicable to river and riparian restoration and or fish and wildlife that are dependent on river and riparian resources
- B. Application demonstrates use of the Scientific Method
 - Background research includes data collection, analysis, and synthesis
 - Data collection will build on existing data, or generate new data
 - Quality literature review provided
 - Hypothesis or hypotheses are clearly articulated

- Research/experimental design is clearly presented, appropriate and adequate to:
 - Test hypothesis or hypotheses
 - Analyze data and draw conclusions
 - Report results

C. Feasibility

- Clarity and adequacy of the scope of work and deliverables
- Cost of research reflects potential benefits of outcomes
- Expertise of applicant/personnel/subcontractors appropriate
- Description of the relationship between any existing plans, reports and/or information relevant to the proposed project [**required**] – (See guidance on page 18.)

D. Research results may be translatable

- E. Proposal includes some form of publication as a deliverable (e.g., intent to publish results in a professional journal, article in a watershed newsletter, other written media) and a commitment to some form of public presentation(s) (e.g., AWPf Commission meeting, watershed group meeting, professional conference, or other peer groups)

F. Other Considerations

- Project will support local businesses
- If the applicant is proposing to use out-of-state consultants, there is adequate justification for their use and associated travel costs

Applicant Presentations to Commission (OPTIONAL)

Applicants will be given a voluntary opportunity to provide a brief presentation to the Commission (maximum of 20 minutes) in accordance with the schedule in Table 1. Commission members will have the opportunity to ask clarifying questions of applicants or AWPf staff. If the Commission has follow-up questions for the applicant following their scheduled presentation time, the Commission may send the applicant a request for clarifying information in writing. The applicant may provide a response to the Commission, and the response shall be in writing. The timeframe for clarifying questions and responses will be in accordance with the schedule in Table 1. Commission members consider AWPf staff reviews, but also use their own judgment when making grant award selections.

Changes to the scope of work during the application process

Once the application has been received by the commission, applicants are not permitted to make changes to the scope of the project during the application process.

Grant Award Notification

Applicants will be notified as to whether they received a grant award as outlined in Table 1. Notification of grant award does not authorize any expenditure of funds. Please see Grant Awards subsection below.

Application Assistance

Please contact the AWPf staff at (602) 771-8528 if you are in need of any assistance with completing or filing a grant application.

GRANT AWARDS

Grant Award Contracts

A grant award by the Commission does not allow you to immediately start your project. Please note that you **cannot be reimbursed** for any project expenditure activities **conducted prior to executing a grant award contract**. Grant awards are implemented through contracts, which may extend up to five years in duration. The Arizona State Constitution prohibits the Commission from giving gifts. Therefore, monies are granted in return for equivalent products. The grant award contract specifies the deliverables, due dates and costs associated with producing those products. The application is structured so that if it is completed correctly, much of the detail for a contract will have already been obtained.

Grant-funded work may only begin after a grant award contract has been finalized and signed by both the applicant and the Commission Chair. For most grant award contracts, expenditures will be reimbursable, which means that you will be responsible for initial payment of costs. AWPf will reimburse your costs based upon actual initial expenditures. Monetary disbursement is in accordance with the details within each contract and is paid out after submittal of complete and accurate deliverables and payment requests. AWPf staff must review and approve these before payment can be processed. Therefore, the grantee must have a sufficient line of credit to fund project activities for some period of time. In some instances, the Commission may authorize a one-time advance payment at the beginning of the grant, up to 20 percent of the total grant amount, but not to exceed \$50,000. Applicants must indicate on the application cover page whether they are requesting an advance payment.

If a grantee proposes minor modifications to a project, such that the purpose (or scope) of the project will be changed, the AWPf Commission will re-evaluate the project and may grant an amendment to the contract after a formal request is made.

If a grant award contract is not executed within 12 months following approval of the grant application by the Commission, the Commission may consider rescinding the grant award.

General Provisions - Grant Award Contract

The contract will contain General Provisions, which are standard contract clauses (Appendix A). **Please have your legal counsel and/or responsible contracting authority review and accept these provisions prior to the submittal of your application.**

Long-Term Maintenance of Project Benefits

The Commission intends that AWPf monies act as “seed money” for putting projects on the ground. The Commission expects grantees to maintain the project beyond the contract period, or that it will develop institutional partnerships to do so. The Commission requires that capital improvements be maintained by the grantee for a period of up to 20 years. Unforeseen acts of nature may substantially alter your project in some future year, and upon notifying the Commission of that occurrence, you may not be required to maintain the capital improvements subsequent to that event.

SECTION II: GRANT APPLICATION

Grant Application Planning and Content Overview

*Indicates an electronic form or template is available.

Application Planning

It is important that application forms are carefully completed with accurate, realistic information. Before developing a grant application, applicants should carefully consider and understand:

- How the project should be structured?
- What are the necessary project components/permits?
- When project components can be completed (realistic timeline)?
- Who are the necessary personnel are to complete project components?
- How much each project component will cost to complete?

Application Content Requirements Overview

- 1) Application Cover Page*
- 2) Executive Summary* (500-word maximum)
- 3) Project Overview* (2-page max.)
 - Background
 - Goals
 - Objectives
 - Statement of Problems/Causes (Capital and Water Conservation Projects)
 - Statement of Solutions (Capital and Water Conservation Projects)
 - Statement of Project Years of Benefit to the resource and the general public (Capital and Water Conservation Projects)
- 4) Project Location and Environmental Contaminant Information*
- 5) Scope of work* (preferably in Microsoft Word format)
- 6) Detailed Budget Breakdown* (preferably in Microsoft Word or Excel format)
 - Direct Labor & Outside Services Costs
 - Other Direct Costs
 - Capital Outlay & Equipment Costs
 - Administrative Costs
- 7) Detailed Matching Funds Breakdown* (If available for the project. Matching funds are not required.)
 - Direct Labor & Outside Services Costs
 - Capital Outlay & Equipment Costs
 - Administrative Costs
- 8) Project Maps and Schematic
 - Arizona Watershed Map*
 - Project Location/Ownership Map(s)
- 9) Supplemental Information
 - State Historic Preservation Office (SHPO) Review Forms*
 - Key Personnel
 - Project Site Photographs
 - Existing Plans, Reports, Information Relevant to the Project (summary paragraph for each plan/report with relevant portion or full report attached as an appendix)
 - Letters of Community Support
 - Evidence of Control and Tenure of Land including legal access
 - A narrative as to how the applicant will obtain permission for project work and/or access (agreements must be finalized prior to contract finalization)
 - Letters from those pledging matching funds
 - Evidence of Physical and Legal Availability of Water

Grant Application Instructions

Application Submission Requirements

Grant applications for FY 2025 are only being accepted electronically via the eCivis Grant Management Software System. A direct link to the eCivis grant application solicitation portal will be available on the AWPf website at <https://www.azwpf.gov/grant-information/fy-2025-grant-cycle>. An eCivis application submission users guide is attached as Appendix B to the grant application manual.

Grant applications must include all the information identified in the Application Content Requirements Overview on page 12 and the content uploaded and/or entered into applicable form fields in the eCivis AWPf grant application portal. Specific content requirements and instructions are provided below.

Electronic forms or sample templates (on the AWPf website at: <https://www.azwpf.gov/grant-information/fy-2025-grant-cycle> or in the eCivis AWPf grant application portal) are provided in Microsoft Word format for the Application Cover Page, Executive Summary, Project Overview, Project Location and Environmental Contaminants Information, Scope of Work, Grant Application Budget (in Microsoft Word and Excel), Arizona Watershed Map, and State Historic Preservation Office requirements. If you do not have access to Microsoft Word or Excel, you may recreate the electronic forms using any related software. No electronic forms are provided for the remaining required information.

AWPF prefers that the contents for the grant application uploaded into eCivis for the application are created in Microsoft Word and Excel format to provide ease with contract development should your application be approved for funding. If .pdf documents are uploaded, please ensure these documents are in an optical character recognition (OCR) format or are otherwise keyword searchable.

Grant applications must be submitted via eCivis no later than August 25, at 11:59 p.m. Late applications will not be accepted by the eCivis submission portal.

Application Content Requirements

The following instructions should guide you through the application process (Reference the Application Content Requirements Overview on the previous page).

Application Cover Page

Provide the requested information on this form (see sample form on page 22). The project title should be short, yet descriptive of the proposal. The cover page should be signed by a person who is legally authorized to enter into an agreement on behalf of the applicant.

Executive Summary (500-word limit)

This section is limited to one page. The executive summary should clearly state the purpose of the proposal and provide a clear overview of all major project features.

Project Overview

Capital and Water Conservation Projects: State the purpose of the project and its general location. Provide any necessary background information for the project, including any relevant history regarding the project area. Identify the overall goal(s) of your project (what you want to achieve), followed by the objectives of your project. Objectives are specific, measurable outcomes of the project. List these objectives in numerical order, with the first objective having the most important outcome. Discuss the problem(s) your proposal is addressing, the cause(s) of these

problems, and the solutions that you believe are appropriate. State whether the project will result in water conservation. State the anticipated number of years of project-related benefit from the project to the resources and the general public, along with a justification for that estimate. For on-going projects, describe the site prior to project initiation, tasks that have been completed and any site changes that have occurred as a result of these activities.

Research and Data Collection Projects: Provide a statement of applicability to river and riparian restoration and/or dependent fish and wildlife. Include any necessary background information for the project such as background research/data collection and analysis or synthesis completed to prepare the current proposal being submitted. Identify if data collection will build upon existing data or generate new data. If the research is to be place-based (e.g., outside of a laboratory), identify the study area's physical characteristics, including drainage area, channel length, slope, soil type, average annual precipitation, depth to groundwater, gaining or losing reach and any other pertinent information. Also, identify the Ecosystem Service(s) that the proposed research will address (See Table 3).

Project Location and Environmental Contaminants Information

All applicants must provide project location and environmental contaminant information (see page 25).

Scope of Work

For *each* task, please describe in detail the work to be completed, and how it will allow you to accomplish your objectives and achieve your desired results. Tasks should be listed numerically and include the following information:

- Task #:
- Task Title
- Task Description
- Task Purpose/Objective
- Responsible personnel
- Deliverable Description
- Deliverable Due Date
- Task Cost (rounded to the nearest dollar)

General Guidelines

- If applicable, obtaining permits, authorizations, clearances, and access agreements should be the first task. Obtaining the appropriate permits will take longer than generally anticipated; allow more time than is expected to avoid amendments to deliverable due dates.
- If applicable, development of plans (e.g., re-vegetation, construction, monitoring) should be included as a separate task prior to on-the-ground activity.
- Some tasks continue throughout the contract duration, attempt to make each task separate and payable upon completion.
- The final task must be a final report and oral presentation with an appropriate cost assigned.
- A deliverable is a product submitted to the AWPf demonstrating that work has been completed. Deliverables are often reports, photographs, data, etc. that are submitted along with receipts and invoices for materials and labor.

PROJECT GOALS describe the broad intent of the project.

OBJECTIVES provide additional specificity to the goals.

TASKS are the actual practices implemented to achieve the objective.

MONITORING benchmarks establish a metric by which to measure success of a task in meeting the objective.

EXAMPLE: **Task 1: Permits, Authorizations, Clearances and Agreements**

Task Description: The Grantee must obtain and submit to the Project Manager all permits, authorizations, clearances, and agreements, and perform any consultations necessary to complete the tasks listed in this Scope of Work. These may include but are not limited to:

- State Historic Preservation Office (SHPO) clearance
- National Environmental Policy Act (NEPA) compliance
- Endangered Species Act Section 7 consultation with US Fish & Wildlife Service
- Access agreement(s) between Grantee and Landowner(s) (if different)
- Notice of Intention to Drill (NOI) a well authorization
- Clean Water Act Section 401 Certification from Arizona Department of Environmental Quality
- Clean Water Act Section 404 permit from the Army Corps of Engineers
- Data Collection permit(s) if necessary
- Water right permits if necessary
- Arizona Pollutant Discharge Elimination System (AZPDES) Permit
- Arizona Department of Environmental Quality Pesticide General Permit and filing of Notice of Intent

Task Purpose: To comply with all local, state, and federal permit requirements, environmental laws such as NEPA and obtain legal access to project area.

Deliverable Description: Copies of all approved permits, authorizations, clearances, and agreements.

Deliverable Due Date: Prior to any ground-disturbing activities

Responsible personnel: Grantee/administrator, subcontractor, etc.

Reimbursable Cost: \$5,000.00

Project Schematic

Provide a detailed drawing/schematic, preferably to fit/print on 8.5” x 11” paper, for any projects involving construction and/or investigation of physical features. The schematic must include all project features for which funding is being requested or discussed within the proposal (e.g., vegetation treatments, re-vegetation areas, fence lines, water distribution systems, existing or planned well and gage locations, etc.). Planning documents provided by the USDA Natural Resource Conservation Service will be accepted. In addition, identify all important project features located in relationship to one another, and in relation to important site physical features (e.g., streams and other bodies of water). The schematic must include a north arrow, a project title, and the date of preparation. Submit as many drawings as needed to demonstrate all project features.

Detailed Budget Breakdown

Provide a detailed breakdown of your budget by task in a table format (preferably using Microsoft Word or Excel). Divide your Scope of Work tasks (plans, monitoring, construction, reporting, etc.) into Direct Labor Costs, Outside Services Costs, Other Direct Costs, Capital Outlay & Equipment Costs, and Administrative Costs. Please round figures up or down to the nearest dollar. Identify only funds being requested from AWPf in this section. Expenditures not listed may not be eligible for reimbursement unless prior written approval is received from the Commission or Staff.

Direct Labor Costs include the labor costs directly involved with the project (wages, salaries, and fringe benefits of grantee and/or its employees). Direct labor costs must be broken down by job classification (e.g., project scientist, hydrologist, laborer, etc.), and average cost/hour for that job classification.

Outside Services are consultants or subcontractors. Outside services costs must be broken down by job classification (e.g., project scientist, hydrologist, laborer, etc.), and average cost/hour for that job classification.

Other Direct Costs include office supplies travel, lodging, mileage, meals, printing, public outreach materials, revegetation plants/seed mixes, tools, fuel, personal protective equipment, etc. This should be an estimated budget of costs incurred over the life of the project as a lump sum, not per item. Please be advised that receipts or invoices documenting the actual costs will still need to be provided for future reimbursement purposes.

Capital Outlay & Equipment Costs includes any equipment or other expenditures (e.g., equipment, materials). Please list anticipated costs for individual major expenditures in excess of \$1,000.00. All other materials/equipment in this section can be summarized as a lump sum by material (e.g., fencing materials \$750.00, backhoe rental \$100.00/hr. for 25 hours = \$2,500.00, etc.). Please be advised that receipts or invoices documenting the actual costs will still need to be provided for future reimbursement purposes.

Administrative Costs are management and overhead costs. **By statute, the total administrative costs charged to the AWPf cannot exceed 5% of the total project costs requested from the AWPf.**

Detailed Matching Funds Breakdown

Matching funds are not required to be eligible for AWPf funding; however, projects that do include matching funds typically receive higher consideration. (See Detailed Budget Breakdown above for guidance). A specific form is not provided for matching funds, but you may consider using the AWPf budget template. Please note that matching administration costs are **not** limited to 5% of the total project costs.

Volunteer labor costs should be based on current minimum wage rates; technical volunteer labor can be based on an hourly fee comparable to consulting fees.

Project Locations Map(s) and Schematic

Arizona Watershed Map (see page 29)

Type the project title at the bottom of the map. Indicate the location of your project on the map and ensure that your markings are clearly visible on the electronic copy submitted. In addition, provide a map of the project area with Township(s)/Range(s)/Section(s) clearly identified.

Project Location/Ownership Map(s)

Provide a detailed map(s) to scale that clearly delineates the following information:

- Project location boundaries, including acreage where grant tasks will be performed.
- A general description and/or delineation for the area of impact of the project within the watershed.
- Land ownership boundaries, including areas of legal and physical access.
- Sources of water to be used in the project.

Supplemental Information

State Historic Preservation Office (SHPO) Review Form is mandatory for all projects submitted to the Arizona Water Protection Fund (See pages 30-34). Please complete the form and have signed by an authorized person.

Key Personnel associated with this project must be identified and a Project Coordinator must be designated. Resumes and/or brief biographical sketches describing the relevant qualifications of all key personnel, including subcontractors, also must be submitted.

Project Site Photographs for all types of applications must be submitted. Submit at least one set of color photographs of the project area (or color copies) with the electronic and hard copies of your application. Indicate and describe the location of proposed project features on each photo, including compass direction.

Plans for activities such as sampling/monitoring, study/research designs, revegetation efforts, and photographic monitoring must be discussed at a level of detail that will allow AWPf to evaluate whether the activities will be appropriate and adequate. If you receive a grant award, you will be required to submit detailed plans as deliverables. Your application should include a separate task and appropriate budget within the Scope of Work to complete detailed plans and be included on the budget forms. Also, include a description of any equipment related to such efforts to be purchased using AWPf Funds.

Existing Plans/Reports/Information relevant to the project (e.g., Total Maximum Daily Load (TMDL) Reports, Species Recovery Plans, Federal/State/Government Agency/County/City planning documents, National Environmental Policy Act documents, Watershed Assessments, etc.) must be submitted at the time of application for AWPf to consider when evaluating your proposal.

Community Support should be demonstrated in the application. Include signed copies of letters from community organizations and other groups or individuals that support your project. If you are a local government or state agency, you should attach evidence of support from those citizens who lease or hold use-permits for the lands to be impacted by your project. Letters of support for your proposal received after the application deadline will not be considered for evaluation purposes; however, they will be forwarded to the Commission.

Evidence of Control and Tenure of Land must be demonstrated. Applicant must have legal and physical access and authority to manage the area where grant tasks are to be performed. Cooperative agreements with all parties having such access and authority, or letters of support with a plan to obtain cooperative agreements prior to grant award will meet this requirement and must be included.

- **If you own the land on which the proposed project is located**, attach a copy of the appropriate legal document showing title in the name of the applicant, including a legal description of the property.
- **If you manage the land on which the proposed project is located**, attach a copy of the lease, special use permit, intergovernmental agreement, or another appropriate official instrument.
- **If you do not own or manage the land on which the proposed project is located**, attach documentation verifying ownership (as noted above) and attach a copy of the permit, agreement or letter of intent that allows you access to the site.

If the proposed project is located on Arizona State Trust Lands, please be advised that the State Trust Land lessee must submit an application to the Arizona State Land Department for the applicable permit(s) necessary to implement the proposed project. The AWPf grant application must include a letter of support from the State Trust Land lessee that indicates an application for the permit(s) has been submitted for the proposed AWPf project.

Evidence of physical and legal availability of water must be demonstrated. If water resources will be used for any aspect of the project, the water must be physically and legally available to the applicant for the proposed purpose. Provide a projection of the total number of acre-feet per year necessary for the project.

- **If your proposed project uses surface water flows**, attach the appropriate documentation of your surface water right or claim for the intended use at that location.
- **If you do not have a surface water right or claim** for the intended use at that location, attach a copy of the surface water right or claim that you intend to use, as well as a permit, agreement, or letter of intent that allows your use of the water.
- **If your proposed project will require pumping from wells**, submit well registration numbers for existing wells and appropriate groundwater or surface water right documentation. Note: A Notice of Intention to Drill a well is not evidence of a water right.

Additionally, for all proposed and existing wells, state the following:

- Appropriate depth and borehole diameter
- Pump size
- Estimated depth and length of perforated or screened interval
- Well drilling method, if known (*e.g.*, hand-driven well point, auger, mud rotary, etc.)
- Use of water (*e.g.*, water level measurement, water quality monitoring, livestock watering, revegetation)

Well information is available on the Arizona Department of Water Resources website: <https://new.azwater.gov/permitting-wells>

- **If the proposed project will use effluent**, attach documentation demonstrating the source of the effluent and your authority to use it (*e.g.*, a contract with the wastewater treatment plant or municipal water provider).

- **If the proposed project will use Central Arizona Project (“CAP”) water**, provide documentation demonstrating your authority to use it (*e.g.*, CAP subcontract).

Projects failing to document evidence of control and tenure of land and/or evidence of physical and legal availability of water are ineligible for funding.

ARIZONA WATER PROTECTION FUND GRANT APPLICATION

FY 2025 Electronic Forms

The subsequent pages include sample templates of the following electronic forms:

- Application Cover Page
- Executive Summary Template
- Project Overview Template
- Project Location and Environmental Contaminant Information
- Scope of Work Template
- Grant Application Budget Templates
- Arizona Watershed Map
- State Historic Preservation Office Review Form

Electronic forms and sample templates are on the AWPf website at <https://www.azwfp.gov/grant-information/fy-2025-grant-cycle> and in the eCivis AWPf grant application portal. You may use your computer mouse or arrow keys to move through the electronic forms. You may single-click on a form field or double-click on a check box to enter information. If you are unable to complete these forms electronically, you may print them and hand-write the requested information.

Please note that these forms do not constitute the entire required application package. All information identified in the Application Content Requirements Overview and FY 2025 Grant Application Instructions must be submitted.

Grant Application Checklist

- Grant Application Cover Page
- Executive Summary
- Project Overview
- Project Location & Environmental Contaminant Form
- Scope of Work
- Detailed Budget
- Matching Funds / Cost Share Budget (if applicable)
- Maps & Schematics
- Supplemental Information (State Historic Preservation Office Forms, project site photos, project related information, etc.)

**Arizona Water Protection Fund
Application Cover Page
FY 2025**

Title of Project:	
Type of Project: <input type="checkbox"/> Capital or Other <input type="checkbox"/> Water Conservation <input type="checkbox"/> Research	Stream Type: <input type="checkbox"/> Perennial <input type="checkbox"/> Intermittent <input type="checkbox"/> Ephemeral
Your level of commitment to maintenance of project benefits and capital improvements: <input type="checkbox"/> < 5 years <input type="checkbox"/> 5-10 years <input type="checkbox"/> 11-15 years <input type="checkbox"/> 16-20 years	
Applicant Information: Name/Organization: Address 1: Address 2: City: State: ZIP Code: Phone: Fax: Tax ID No.:	
Inside an AMA: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which AMA: <input type="checkbox"/> Douglas <input type="checkbox"/> Phoenix <input type="checkbox"/> Pinal <input type="checkbox"/> Prescott <input type="checkbox"/> Santa Cruz <input type="checkbox"/> Tucson	
Type of Application: <input type="checkbox"/> New project <input type="checkbox"/> Continuation of an existing project	
Contact Person: Name: Title: Phone: Fax: e-mail:	
Any Previous AWPf Grants: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide Grant #(s):	
Arizona Water Protection Fund Grant Amount Requested: \$ If the application is funded, will the Grantee intend to request an advance: <input type="checkbox"/> Yes <input type="checkbox"/> No	Matching Funds Obtained and Secured: <u>Applicant/Agency/Organization:</u> <u>Amount (\$):</u> 1. Applicant 2. 3. Total:
Has your legal counsel or contracting authority reviewed and accepted the Grant Award Contract General Provisions? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Signature of the undersigned certifies understanding and compliance with all terms, conditions, and specifications in the attached application. Additionally, signature certifies that all information provided by the applicant is true and accurate. The undersigned acknowledges that intentional presentation of any false or fraudulent information, or knowingly concealing a material fact regarding this application is subject to criminal penalties as provided in A.R.S. Title 13. The Arizona Water Protection Fund Commission may approve Grant Awards with modifications to scope items, methodology, schedule, final products and/or budget.	
Typed Name of Applicant or Applicant's Authorized Representative	Title and Telephone Number
Signature	Date Signed

[PROJECT TITLE]
Executive Summary

(500-word maximum)

[PROJECT TITLE]
Project Overview

Background

Goals

Objectives

Statement of Problems/Causes

Statement of Solutions

Statement of Project Years of Benefit to the Resource and General Public

Project Location & Environmental Contaminant Information FY 2025

Project Location Information			
1. County: _____	2. Section(s): _____	3. Township: _____	4. Range: _____
<p>5. Watershed: _____</p> <p>6. 8 or 10 Digit Hydrologic Unit Code (HUC) [hyperlink goes to US Geological Survey website]: _____</p> <p>7. Name of USGS Topographic Map where project area is located: _____</p> <p>8. State Legislative District: _____</p> <p style="margin-left: 20px;">(Information available at: https://redistricting-irc-az.hub.arcgis.com/pages/official-maps)</p> <p>9. Land ownership of project area: _____</p> <p>10. Current land use of project area: _____</p> <p>11. Size of project area (in acres): _____</p> <p>12. Stream Name: _____</p> <p>13. Length of stream through project area: _____</p> <p>14. Miles of stream benefited: _____ miles</p> <p>15. Acres of riparian habitat: _____ acres will be:</p> <div style="margin-left: 300px;"> <input type="checkbox"/> Enhanced <input type="checkbox"/> Maintained <input type="checkbox"/> Restored <input type="checkbox"/> Created </div>			
<p>16. General description and/or delineation for the area of impact of the project within the watershed.</p> <p>17. Provide directions to the project site from the nearest city or town. List any special access requirements:</p> 			
Environmental Contaminant Location Information			
<p>1. Does your project site contain known environmental contaminants? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please identify the contaminant(s) and enclose data about the location and levels of contaminants:</p> <p>2. Are there known environmental contaminants in the project vicinity? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please identify the contaminant(s) and enclose data about the location and levels of contaminants:</p> <p>3. Are you asking for Arizona Water Protection Fund monies to identify whether or not environmental contaminants are present? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>			

[PROJECT TITLE] **Scope of Work**

Example Only

Task 1: Permits, Authorizations, Clearances and Agreements

Task Description: The Grantee must obtain and submit to the Project Manager all permits, authorizations, clearances, and agreements, and perform any consultations necessary to complete the tasks listed in this Scope of Work. These may include but are not limited to:

- State Historic Preservation Office (SHPO) clearance
- National Environmental Policy Act (NEPA) compliance
- Endangered Species Act Section 7 consultation with US Fish & Wildlife Service
- Access agreement(s) between Grantee and Landowner(s) (if different)
- Notice of Intention to Drill (NOI) authorization
- Clean Water Act Section 401 Certification from Arizona Department of Environmental Quality
- Clean Water Act Section 404 permit from the Army Corps of Engineers
- Data Collection permit(s) if necessary
- Water right permits if necessary
- Arizona Pollutant Discharge Elimination System (AZPDES) Permit
- Arizona Department of Environmental Quality Pesticide General Permit and filing of Notice of Intent

Task Purpose: To comply with all local, state, and federal permit requirements, environmental laws such as NEPA and obtain legal access to project area.

Responsible personnel: Grantee/administrator, subcontractor, etc.

Deliverable Description: Copies of all approved permits, authorizations, clearances, and agreements.

Deliverable Due Date: Prior to any ground-disturbing activities

Task Cost: \$5,000

TASK #X: [TITLE]

Task Description

Task Purpose/Objective

Responsible Personnel

Deliverable Description

Deliverable Due Date

Task Cost (rounded to the nearest dollar)

AWPF Grant Request Budget Template

Note: a version of this table is available in Microsoft Excel.
Please contact AWPf staff or see the AWPf website at www.azwpf.gov.

Task X:					
	Quantity	Unit	Unit Cost	Total	Notes
Direct Labor Costs					
Direct Labor Subtotal					
Outside Service Costs					
Outside Services Subtotal					
Other Direct Costs					
Other Direct Subtotal					
Capital Outlay, Equipment, Supplies, etc. <i>NOTE: Any reimbursement requested for travel costs, including lodging, meals, and/or personal vehicle mileage must comply with the <u>State of Arizona Accounting Manual (SAAM)</u> established rates and guidelines.</i> <i>(https://gao.az.gov/state-arizona-accounting-manual-saam)</i> <i>Personal vehicle mileage reimbursement is limited to sixty-two and one-half cents (62.5¢) per mile.</i>					
Other Direct Subtotal					
Task Subtotal					
Optional: AWPf Administrative Costs (not to exceed 5% of Task Subtotal)					
			Task X Total		

Matching Funds / Cost Share Budget Template

Note: a version of this table is also available in Microsoft Excel.
Please contact AWPf staff or see the AWPf website at www.azwpf.gov.

Task X:					
	Quantity	Unit	Unit Cost	Total	Notes
Direct Labor Costs					
Direct Labor Subtotal					
Outside Service Costs					
Outside Services Subtotal					
Other Direct Costs					
Other Direct Subtotal					
Capital Outlay, Equipment, Supplies, etc.					
Other Direct Subtotal					
Task Subtotal					
			Task X Total		

STATE HISTORIC PRESERVATION OFFICE Review Form

In accordance with the State Historic Preservation Act (SHPO), A.R.S. 41-861 *et seq*, effective July 24, 1982, each State agency must consider the potential of activities or projects to impact significant cultural resources. Also, each State agency is required to consult with the State Historic Preservation Officer with regard to those activities or projects that may impact cultural resources. Therefore, it is understood that **recipients of state funds are required to comply with this law** throughout the project period. All projects that affect the ground-surface that are funded by AWPf require SHPO clearance, **including those on private and federal lands.**

The State Historic Preservation Office (SHPO) must review each grant application recommended for funding in order to determine the effect, if any, a proposed project may have on archaeological or cultural resources. To assist the SHPO in this review, the following information **MUST** be submitted with each application for funding assistance:

- A completed copy of this form, and
- A United States Geological Survey (USGS) 7.5-minute map
- A copy of the cultural resources survey report if a survey of the property has been conducted, and
- A copy of any comments of the land managing agency/landowner (i.e., state, federal, county, municipal) on potential impacts of the project on historic properties.
NOTE: If a federal agency is involved, the agency must consult with SHPO pursuant to the National Historic Preservation Act (NHPA); a state agency must consult with SHPO pursuant to the State Historic Preservation Act (SHPA),
OR
- A copy of SHPO comments if the survey report has already been reviewed by SHPO.

Please answer the following questions:

1. Grant Program: _____
2. Project Title: _____
3. Applicant Name and Address: _____
4. Current Landowner/Manager(s): _____
5. Project Location, including Township, Range, Section: _____
6. Total Project Area in Acres (or total miles if trail, fence line, etc.): _____
7. Does the proposed project have the potential to disturb the surface and/or subsurface of the ground? YES NO
8. Please provide a brief description of the proposed project and specifically identify any surface or subsurface impacts that are expected: _____

9. Describe the condition of the current ground surface within the entire project boundary area (for example, is the ground in a natural undisturbed condition, or has it been bladed, paved, graded, etc.). Estimate horizontal and vertical extent of existing disturbance. Also, attach photographs of project area to document condition: _____
10. Are there any known prehistoric and/or historic archaeological sites in or near the project area? YES NO
11. Has the project area been previously surveyed for cultural resources by a qualified archaeologist? YES NO UNKNOWN

If YES, submit a copy of the survey report. Please attach any comments on the survey report made by the managing agency and/or SHPO

12. Are there any buildings or structures (including mines, bridges, dams, canals, etc.), which are 50-years or older in or adjacent to the project area? YES NO

If YES, complete an Arizona Historic Property Inventory Form for each building or structure, attach it to this form and submit it with your application.

13. Is your project area within or near a historic district? YES NO

If YES, name of the district:

Please sign on the line below certifying all information provided for this application is accurate to the best of your knowledge.

_____/_____
 Applicant Signature /Date Applicant Printed Name

FOR SHPO USE ONLY	
SHPO Finding: <input type="checkbox"/> Funding this project will not affect historic properties. <input type="checkbox"/> Survey necessary – further GRANTS/SHPO consultation required (<i>grant funds will not be released until consultation has been completed</i>) <input type="checkbox"/> Cultural resources present – further GRANTS/SHPO consultation required (<i>grant funds will not be released until consultation has been completed</i>)	
SHPO Comments:	
For State Historic Preservation Office:	Date:

STATE OF ARIZONA HISTORIC PROPERTY INVENTORY FORM

Please type or print clearly. Fill out each applicable space accurately and with as much information as is known about the property.

PROPERTY IDENTIFICATION

For properties identified through survey: Site No. _____ Survey Area: _____

Historic Names (enter the name(s), if any that best reflect the property's historic importance):

Address: _____

City or Town: _____ Vicinity County: _____ Tax Parcel No.: _____

Township: _____ Range: _____ Section: _____ Quarters: _____ Acreage: _____

Block: _____ Lot(s): _____ Plat (Addition): _____ Year of plat (addition): _____

UTM Reference – Zone: _____ Easting: _____ Northing: _____

USGS 7.5' quadrangle map: _____

ARCHITECT: _____ not determined known Source: _____

BUILDER: _____ not determined known Source: _____

CONSTRUCTION DATE: _____ known estimated Source: _____

STRUCTURAL CONDITION

- Good (*well maintained; no serious problems apparent*)
- Fair (*some problems apparent*) Describe: _____
- Poor (*major problems; imminent threat*) Describe: _____
- Ruin/Uninhabitable

USES/FUNCTIONS

Describe how the property has been used over time, beginning with the original use:

Sources: _____

PHOTO INFORMATION

Date of photo: _____
View Direction (looking towards): _____

<p>Attach a recent photograph of property in this space. Additional photographs may be appended.</p>
--

SIGNIFICANCE

To be eligible for the National Register, a property must represent an important part of the history or architecture of an area. The significance of a property is evaluated within its historic context, which are those patterns, themes, or trends in history by which a property occurred or gained importance. Describe the historic and architectural contexts of the property that may make it worthy of preservation.

A. HISTORIC EVENTS/TRENDS – Describe any historic events/trends associated with the property: _____

B. PERSONS – List and describe persons with an important association with the building: _____

C. ARCHITECTURE – Style: _____ no style

Stories: _____ Basement Roof Form: _____

Describe other character-defining features of its massing, size and scale: _____

INTEGRITY

To be eligible for the National Register, a property must have integrity (i.e., it must be able to visually convey its importance). The outline below lists some important aspects of integrity. Fill in the blanks with as detailed a description of the property as possible.

Location - Original Site Moved: Date: _____ Original Site: _____

DESIGN

Describe alterations from the original design, including dates: _____

MATERIALS

Describe the materials used in the following elements of the property:

Walls (structure): _____

Walls (sheathing): _____

Windows: _____

Roof: _____

Foundation: _____

SETTING

Describe the natural and/or built environment around the property: _____

How has the environment changed since the property was constructed? _____

WORKMANSHIP

Describe the distinctive elements, if any, of craftsmanship or method of construction: _____

NATIONAL REGISTER STATUS (if listed, check the appropriate box)

Individually Listed; Contributor; Non-contributor to _____ Historic District

Date Listed: _____ Determined eligible by Keeper of National Register (date: _____)

RECOMMENDATIONS ON NATIONAL REGISTER ELIGIBILITY (opinion of SHPO staff or survey consultant)

Property is is not eligible individually.

Property is is not eligible as a contributor to a listed or potential historic district.

More information needed to evaluate.

If not considered eligible, state reason: _____

APPENDIX A

Grant Award Contract General Provisions

1. DEFINITIONS:

As used throughout this Contract, including the General Provisions, Special Provisions, and the Scope of Work, the following terms have the meaning set forth below:

- a. "Administrative Cost" means those costs that are traditionally termed indirect and overhead.
- b. "Agreement" or "Contract" means this Arizona Water Protection Fund Grant Award Contract between the Commission and Grantee.
- c. "Arizona Water Protection Fund" means the fund established by A.R.S. § 45-2111 and consisting of monies as set forth in A.R.S. § 45-2112.
- d. "Chair" means the chairperson of the Arizona Water Protection Fund Commission or a person duly authorized by the Chair to act on the Chair's behalf.
- e. "Commission" means the Arizona Water Protection Fund Commission or its authorized representative.
- f. "Deliverables" means the reports, documentation, and other materials developed for submission to the Project Manager by the Grantee in the course of the Grantee's performance under this Contract.
- g. "Equipment" means one or more tools, implements, computers, computer hardware, computer software, cameras, camera accessories, vehicles, or instruments either purchased or leased with Grant funds pursuant to either this Contract or a prior Contract between the Commission and the Grantee that is intended to be used to carry out the purposes of this Contract.
- h. "Grantee" means the person, firm, or organization performing the work or delivering the items described in this Contract.
- i. "Grant Application" means the application filed by the Grantee upon which this Contract was awarded.
- j. "Grant Award Contract" means this Contract between the Grantee and the Commission.
- k. "Operation and Maintenance Period" means the period of time during which grant-assisted structures, human access or educational facilities, revegetation sites, and any other grant-assisted improvements will be operated and maintained.
- l. "Project" means the total of all work to be performed by the Grantee as set forth in this Contract.
- m. "Project Manager" means the Arizona Department of Water Resources technical Staff person delegated by the Chair to administer this Contract.

- n. "Scope of Work" means that part of this Contract that describes the work to be performed by the Grantee to accomplish the Project purpose. If the Scope of Work conflicts with the General or Special Provisions, the terms of the Scope of Work will govern.
- o. "Special Provisions" means those provisions of this Contract that alter or augment the General Provisions. If the Special Provisions conflict with the General Provisions, the Special Provisions will govern.
- p. "Staff" means the technical, legal, and administrative staff, including the Project Manager, provided to the Commission by the Director of the Arizona Department of Water Resources pursuant to A.R.S. § 45-2114.
- q. "State" means the State of Arizona, including the Department of Water Resources.
- r. "Task" means the specific provisions in the Scope of Work of this Contract that describe the nature and manner of the specific work to be performed and the Deliverables to be submitted to the Project Manager by the Grantee.

2. GENERAL REQUIREMENTS:

- a. This Contract is interpreted in accordance with Arizona law.
- b. The Grantee must obtain and maintain all licenses, permits, and authorizations necessary to perform its obligations under this Contract. The Grantee is responsible for compliance with all applicable local, state, and federal laws.
- c. In this Contract, Special Provisions alter the General Provisions. If the Special Provisions conflict with the General Provisions, the Special Provisions will govern. If the Scope of Work conflicts with the Special or General Provisions, the Scope of Work will govern.

3. RELATIONSHIP OF THE PARTIES:

The parties agree that the Grantee will not be considered an employee, associate, partner, officer, joint venturer, or agent of the Commission or the State as a result of this Contract. The Grantee is solely responsible for the planning, design, scope, and implementation of the Project funded through this Contract. Neither the Commission nor the State is responsible for any liabilities resulting from the Grantee's planning, design, scope and implementation or performance of the Project funded through this Contract.

4. BOOKS AND RECORDS:

The Grantee must keep adequate books, accounts, files, and records related to work performed and expenditures incurred for a period of five (5) years after the termination of this Contract. Such books, accounts, files, and records must be made available for inspection by the Commission, Staff, or other appropriate agents of the State upon timely written notice. Financial records must: (1) identify the Tasks completed; (2) include records of the time the Grantee spent performing the Tasks; and (3) include original

copies of invoices, statements, sales tickets, billings for work, and similar documents as necessary to document all expenditures applicable to this Contract.

5. INSPECTION AND AUDIT:

Commission representatives and other appropriate agents of the State must, during the term of this Contract, be entitled to review and inspect the Grantee's Project site and data which pertain to the work specified in the Scope of Work. Timely written notice must be provided prior to any inspection. The right to inspect includes review of operation and maintenance of the Project site and performance of field analyses and data collection to assess the degree of success of the Project.

All data collected and maintained pursuant to the requirements of this Contract is subject to examination on the request of the Auditor General in accordance with A.R.S. § 41-1279.

6. INDEMNIFICATION:

The parties to this Contract agree that the Grantee must indemnify, defend, and hold harmless the Commission and the State, including the Department of Water Resources, for all claims which result in vicarious/derivative liability of the State as a result of the act, omission, misconduct, or other fault of the Grantee, its agents, officials or employees.

7. RESOLUTION OF DIFFERENCES:

- a. Disputes arising during the performance of this Contract will be resolved to the maximum extent possible through cooperation and coordination of the Grantee and Staff. If the Grantee and Staff are unable to resolve the differences or circumstances require an immediate decision, the Project Manager will refer the conflict to the Commission for resolution.
- b. Disputes arising out of this Contract are subject to arbitration to the extent required by A.R.S. § 12-133 and § 12-1518.
- c. Disputes arising out of this Contract are subject to the jurisdiction of the Superior Court of the State of Arizona.

8. STOP WORK NOTICE:

In the event of unapproved changes in the Scope of Work, performance or changes outside the scope of the Contract, illegal or unpermitted activities, or other material discrepancies between the Contract and the Grantee's activities, the Commission reserves the right to issue notice to the Grantee to stop work. The notice will further specify that the Commission will not approve resumption of performance or further payments until the issue or issues identified in the stop work notice have been resolved to the satisfaction of the Commission.

9. TERMINATION OF CONTRACT:

- a. The Commission, in addition to other rights set forth elsewhere in this Contract, reserves the right to terminate this Contract in whole or in part, without cause, effective thirty (30) calendar days after receipt of written notice of termination sent by certified mail to the Grantee.

The Commission, in addition to other rights set forth elsewhere in this Contract, reserves the right to terminate this Contract in whole or in part, for cause, effective upon receipt of written notice of termination sent by certified mail to the Grantee.

In the event of termination as provided in Paragraph 9 (a):

- 1) The Grantee must stop work as specified in the notice of termination.
 - 2) If the payments prescribed by this Contract are made on a reimbursable basis, the Commission must pay the Grantee the allowable cost for all Tasks completed in accordance with the Scope of Work as approved by the Project Manager. In addition, the Commission must pay the Grantee its reasonable, actual costs, not to exceed the allowable costs established in the Scope of Work, for work in progress as determined by generally accepted accounting principles and practices.
 - 3) If payments have been made on an advance basis, the Grantee must return all unexpended Grant funds within fifteen (15) calendar days of receipt of notice of termination. The Grantee, at the Commission's request, must deliver to Staff specified completed documents, programs, data, and other information described in the Contract.
- b. The State may cancel this Contract without penalty or further obligation pursuant to A.R.S. § 38-511, which provides for cancellations of any contract made by the State, its political subdivisions, or any of the departments or agencies of either if any persons significantly involved in initiating, negotiating, securing, drafting, or creating the contract on behalf of the State, its political subdivisions or any of the departments or agencies of either is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract or a consultant to any other party to the contract with respect to the subject matter of the contract.
 - c. In the event of cancellation under Paragraph 9 (b) of this Contract, or if the term of the Contract expires, the Grantee will receive payment as established in Paragraph 9 (a) (2) and (3) of this Contract.
 - d. In the event that the parties mutually agree to terminate a portion of the Contract, the Grantee must continue to perform work under this Contract to the extent not terminated under the provisions of this Paragraph.

10. NON-DISCRIMINATION:

The Grantee must comply with Arizona State Executive Order No.75-5, as amended by State Executive Order No. 2009-9, and all other applicable federal and state laws, rules, and regulations, including the Americans with Disabilities Act.

11. EXPENDITURES AND PAYMENTS:

- a. Payments made by the Commission to the Grantee pursuant to the Contract are conditioned upon the availability to the Commission of funds authorized for expenditure in the manner and for the purpose provided herein. The Commission is not liable for any purchases or work entered into by the Grantee prior to the effective date of this Contract.
- b.
 - 1) Fixed cost and reimbursable payments are conditioned upon receipt and approval by the Project Manager of the Deliverable(s) specified in the Scope of Work and an applicable, accurate, and complete payment request prepared by the Grantee.
 - 2) The Project Manager will have a minimum of thirty (30) working days to approve the Deliverable(s) and payment request forms.
 - 3) If the Project Manager does not approve the Deliverable(s) or payment request, the Project Manager will provide a reasonable time to the Grantee to correct the problem.
- c. If the Project Manager determines that the Grantee is in default in the performance of any obligation under this Contract, the Project Manager may, at its option and in addition to other available remedies, either adjust the amount of payment or withhold payment until satisfactory resolution of the default.

12. ADMINISTRATIVE COSTS:

The Grantee may request reimbursements for Administrative Costs at a rate not to exceed five (5) percent of the total Project costs incurred that are eligible for payment under this Contract.

13. RECOUPMENT OF PAYMENTS:

The Grantee must reimburse the Arizona Water Protection Fund for all grant funds determined by the Commission not to have been spent in accordance with the terms of this Contract.

14. NOTICES:

Whenever notice is required pursuant to this Contract, such notice must be in writing and be directed to the persons and addresses specified for such purpose in the Scope of Work, or to such other persons and addresses as either party may designate to the other party in writing. Unless otherwise set forth in this Contract, notice must be delivered in person or by certified mail, return receipt requested.

15. AMENDMENTS:

The commission generally does not allow significant changes in the scope of work from what is agreed to in the contract. If an applicant requests a significant change in the project scope of work, the commission's general policy is that the grantee will be required to withdrawal from the grant. Minor changes to the budget, scope or timeline of the contract can be accommodated with a contract amendment approved by the

commission. All amendment requests must be submitted in writing to the commission and those requiring a change in timeline should be submitted at least 45 days prior to existing contracted dates. Multiple (in excess of 2) amendments are discouraged by the commission. No amendments to this Contract will be effective unless in writing and signed by all parties to the Contract.

16. SUBCONTRACTS:

- a. Subcontractors or consultants may be used in the performance of Tasks described in the Scope of Work of this Contract.
- b. Proposals to subcontract any Task described in this Contract must be approved by the Project Manager. Any subcontract must be submitted to the Project Manager for approval prior to execution by the Grantee. A copy of any executed subcontract must be submitted to the Project Manager prior to commencement of the subcontracted work.
- c. Any subcontractor or consultant participating in this Contract must comply with the terms and conditions of this Contract, as set forth in the General Provisions, Special Provisions, and Scope of Work.

17. ASSIGNMENTS:

- a. The Grantee may not transfer or assign in whole or in part, any obligations under the General or Special Provisions of this Contract to another party without prior written approval of the Commission.
- b. In the event that the Grantee transfers control or access to the Project site location through sale, lease, or other alienation of title during the term of this Contract or the Operation and Maintenance Period:
 - 1) The Grantee retains all duties and responsibilities assumed under this Contract unless otherwise approved by the Commission.
 - 2) The Grantee must provide written notice to the Commission within 30 days of such action.

18. WAIVERS:

- a. Neither the Grantee nor the Commission may waive or modify any condition or requirement contained in or made a part of this Contract without a written amendment to this Contract.
- b. A waiver by the Commission of any breach or default of any of the provisions of this Contract will not be construed as a waiver of any succeeding breach or default of the same or other provisions.

19. INCORPORATION OF GRANT APPLICATION:

The Grantee's approved Grant Application is incorporated by reference as part of this Contract; however, the terms of this Contract take precedence over the terms of the approved Grant Application in the event of conflict or ambiguity.

20. OPERATION AND MAINTENANCE:

- a. The Operation and Maintenance Period is for 20 years unless otherwise specified in the Special Provisions.
- b. The Operation and Maintenance Period for each individual grant-assisted structure, human access or educational facility, revegetation site, or any other grant-assisted improvement will begin upon the approval by the Project Manager of the designated Deliverables identified in the Scope of Work.
- c. During the Operation and Maintenance Period, the Grantee must, in good faith, provide operation and maintenance of all grant-assisted structures, human access or educational facilities, revegetation sites, and any other grant-assisted improvements.
- d. During the term of this Contract and the Operation and Maintenance Period, the Grantee must provide reasonable protection from vandalism to the Project site and to any grant-assisted structural, revegetation, or other improvements thereon.
- e. If, during the term of this Contract or the Operation and Maintenance Period, a major flood, fire, or other unforeseen act of nature causes substantial damage to the Project site, or to any grant-assisted structure, revegetation, or other improvements, the Grantee must notify the Project Manager in writing within fifteen (15) calendar days of discovering the damage. The parties will assess the damage and determine whether to continue the Project and/or operation and maintenance responsibilities.

21. EQUIPMENT:

- a. The Grantee may not purchase any Equipment without the prior approval of the Project Manager. In addition, the Grantee may not purchase any Equipment with a value equal to or greater than \$3,000 without the prior approval of the Commission.
- b. Equipment is the property of the Grantee, and the Grantee is responsible for maintenance and safekeeping of such Equipment.
- c. If equipment purchased for the Grantee under this contract or a prior Arizona Water Protection Fund contract still has useful life, that equipment shall be used for this or any subsequent Arizona Water Protection Fund contract, as appropriate.
- d. The Grantee may execute a lease of Equipment for this specific AWPf project with the prior approval of either the Commission or the Project Manager.

22. DATA:

- a. All data, information, research, reports, and analyses prepared or collected by the Grantee in carrying out the terms of this Contract is owned by the parties to this Contract.
- b. Unless otherwise provided in this Contract, all data, information, research, reports, and analyses prepared or collected by the Grantee in carrying out the terms of this Contract must be provided to the Commission as specified in the Scope of Work of this Grant Award Contract.
- c. All Deliverables, including data, information, research, reports, and analyses submitted to the Commission are public records generated for the benefit of the citizens of the State, and may be copied, published, and disseminated to any person upon proper request.

23. REQUEST FOR COPIES:

If the Grantee receives a request to prepare a copy of any Deliverable required by this Contract, the Grantee must provide the copy at cost, or at a price required by law.

24. GRANTEE'S REPRESENTATIONS AND WARRANTIES

All representations and warranties made by the Grantee under this Contract, including but not limited to those representations made in Paragraph 20 and in the Grant Application, survive the expiration or termination of this Contract. In addition, the parties acknowledge that pursuant to A.R.S. § 12-510, except as provided in A.R.S. § 12-529, the State is not subject to or barred by any limitations of actions prescribed in A.R.S., Title 12, Ch. 5.

APPENDIX B

eCivis Application Submission Users Guide

Subrecipient Module of eCivis

Application Submission Process

Contents

Reviewing the solicitation	2
Downloading the required documents	3
Beginning the application process	3
Application Components	6
Completing your profile	7
Starting the Application	8
Completing the Application	9
Completing the Application Budget	11
Grant Budget Summary	14
Budget Items	15
Narrative	17
Finalizing Grant Budget	17
Submitting your application	19

Reviewing the solicitation

The solicitation is broken up into five parts:

- Summary
- Eligibility
- Financial
- Contact
- Files

In the **Summary**, **Eligibility**, and **Financial** tabs, you can review the program requirements to determine the eligibility of your project/program. In the **Contact** tab, a program contact is listed for additional program related questions. For any technical questions on the submission portal, contact eCivis staff at support@ecivis.com. In the **Files** tab, you will find program and application submittal guidance files along with the documents you are required to complete and submit along with the application:

Government Organization

Re-Entry Youth Program

▼ Apply

Overview Eligibility Financial Contact Files

ID:	N/A	Summary:
Title:	Re-Entry Youth Program	The purpose of this program is to assist communities in planning and implementing comprehensive reentry programs that help young offenders transition successfully into their home communities after release from incarceration. Projects must serve young adults between the ages of 18 and 24 who have been involved in the juvenile or adult justice system and who reside in high-poverty, high-crime communities. Awards will be distributed to a combination of rural- and urban-serving organizations.
Application Start Date:	10/18/2018	
Application End Date:	11/09/2018	
CFDA:	N/A	
Reference URL:		

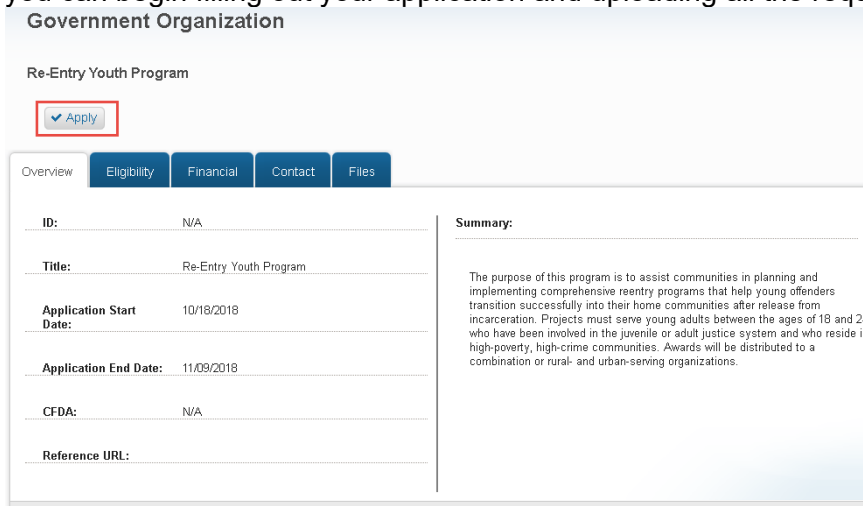
Downloading the required documents

Before beginning the application process it is critical that all required documents are downloaded and completed. Also, the guidance documents should be downloaded for reference during the application process. Click on the title of the file to download the document:



Beginning the application process

1. When you are ready to begin the application process, click on the *Apply* button on the top left side of the screen. You will be taken to the online grant application portal where you can begin filling out your application and uploading all the required documents:



2. Log in to the Portal.
 - a. If you are a current eCivis user, you can enter your eCivis username and password to log in; then, click on the eCivis Login button.
 - b. If you created a Portal account, enter your information and then click on the Portal Login button.

- c. If this is your first time using the *Portal* you will need to click on the green *Create an account* button to create your account:

Welcome to the Portal

This service provided by eCivis makes it possible for interested parties to save, collaborate, and apply for solicitations.

Login, or create a free account to start.

Login

Password
(Minimum 8 chars, alphanumeric with symbol(s))

Portal Login or eCivis® Login

Do not have an account?

Create an account

eCivis Grants Network user?
Use your existing login above and the eCivis Login button.

3. On the *Create an account* page, enter basic information:

- a. First name
- b. Last name
- c. Email address
- d. Password

New Account Signup

Welcome to the grant application portal. This free service provided by eCivis allows grant seeking applicants the ability to save, collaborate

First Name

Last Name

Email Address

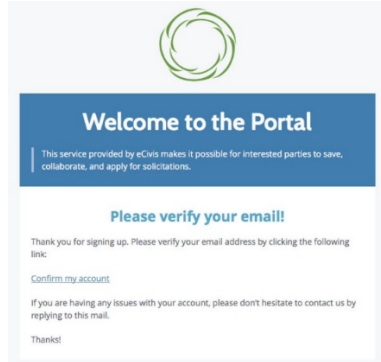
Passphrase

Weak

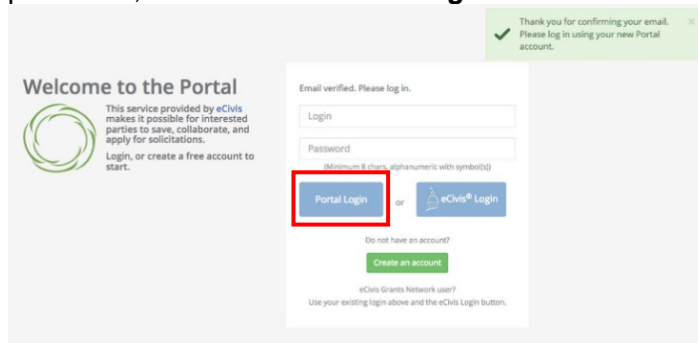
Sign Up

4. After clicking *Sign up* you will be sent an email confirming your email address to complete the process:

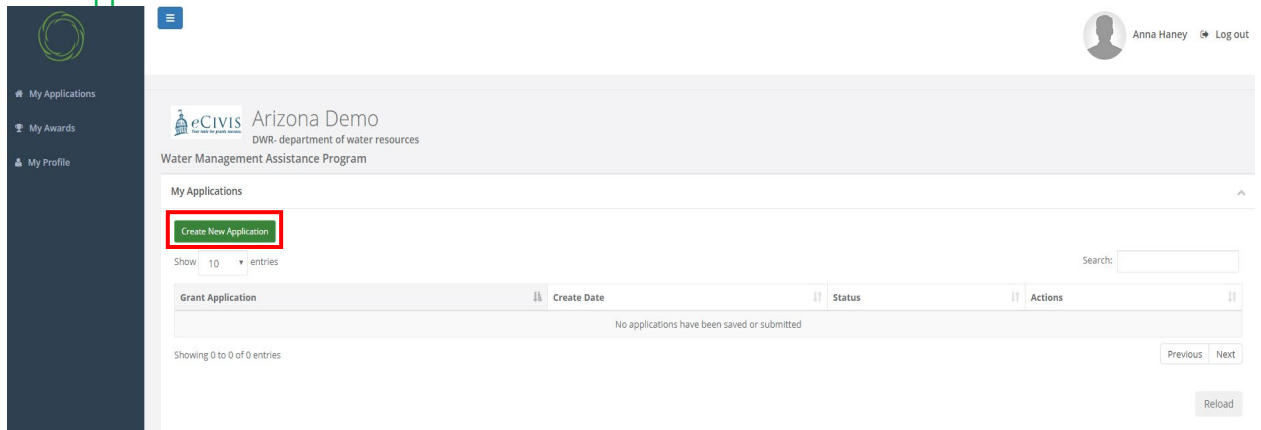
- In the email verification, click on “Please verify your email”:



- This will bring you back to the Portal login. Enter your full email address and password, then click on **Portal Login**:



5. Once you have logged in and verified your email address, you will be brought back to the landing page of the original application you desired to apply for. Click on “**Create New Application**”.



6. Prior to beginning the application, you will need to verify your account and log into the grant management system:

Arizona
MAA - Emergency and Military Affairs
Arizona Public Assistance COVID-19 Recovery Program
[Create New Application](#) [Back to Solicitation](#)

Application Assets

Show 10 entries Search:

Project Title	Create Date	Status	Total Requested	Actions
N/A	05/04/2020	Draft	\$0.00	

Showing 1 to 1 of 1 entries [Previous](#) [Next](#)

[Reload](#)

Application Submissions

Sign In/Sign Up Instructions

For New Users:
By clicking **Sign Up**, you will be prompted to enter your email address and create a password. Once you have chosen your password, your account will be created and you will gain access to the portal.

For Returning Users:
Sign into the portal using the email address and the password you created when you originally signed up for the portal. If you have forgotten your password, click **Forgot your**

Sign In
[Log in with your Grant Management System account](#)

Application Components

Open any program guidance files and use this to reference how each section of the application should be completed.

There are three primary sections to the application:

1. Profile
2. Application Submission
3. Application Budget

Completing your profile

1. You will need to complete the profile before accessing the application. To begin completing your profile, click the pencil icon “edit”:

The screenshot shows the user interface for completing a profile. At the top, there is a header for 'Arizona MAA - Emergency and Military Affairs' with a 'Create New Application' button and a 'Back to Solicitation' button. Below this is the 'Application Assets' section, which contains a table with columns for Project Title, Create Date, Status, Total Requested, and Actions. Two entries are listed, both with a status of 'Draft' and a total requested amount of '\$0.00'. Below the table is a 'Showing 1 to 2 of 2 entries' message and navigation buttons for 'Previous', '1', 'Next', and 'Reload'. The 'Application Submissions' section follows, with a 'Homepage' heading and instructions: 'Please click the "Edit" pencil icon to begin. You can save and return to this page to edit your Profile until completed. You can view your Profile by clicking "View". You cannot move forward until you have completed your Profile.' At the bottom of this section, there is a 'Profile' button, a 'Complete' button with a green checkmark, and 'View' and 'Edit' buttons. The 'Profile' and 'View' buttons are highlighted with red boxes.

2. Complete all the fields. If you plan to complete your profile at a later time, select *Save Draft*. To complete your profile, select *Save*. Your profile will need to be completed prior to starting the application. Once you click “save” you will receive the below message:

The screenshot shows a success message dialog box overlaid on the profile completion page. The dialog box has a title 'Success!' and contains the text: 'Your profile is now complete. Your next step is to start your entry.' There is an 'OK' button at the bottom right of the dialog box. The background of the page is dimmed, showing the 'Profile' button and the 'View' and 'Edit' buttons from the previous screenshot.

Starting the Application

After you have completed your profile, the application will be available. The two main sections of your submission is the Application Submission Section and the Application Budget Section:

The screenshot shows the user interface for the Arizona Department of Administration Grants. At the top, there is a header with the Arizona state seal and the text: "Arizona MAA - Emergency and Military Affairs Arizona Public Assistance COVID-19 Recovery Program". Below this are two buttons: "Create New Application" (green) and "Back to Solicitation" (blue).

The "Application Assets" section is highlighted with a red box. It features a table with the following columns: "Project Title", "Create Date", "Status", "Total Requested", and "Actions". The table contains two entries:

Project Title	Create Date	Status	Total Requested	Actions
N/A	05/05/2020	Draft	\$0.00	[Menu Icon]
N/A	05/04/2020	Draft	\$0.00	[Menu Icon]

Below the table, it says "Showing 1 to 2 of 2 entries" and includes "Previous", "1", "Next", and "Reload" buttons.

The "Application Submissions" section is also highlighted with a red box. It contains a paragraph of instructions: "When you return to this Homepage, you can see the status of your submission by the colored status bar below the submission card." followed by a bulleted list:

- If the status bar is gray, your submission is under review, and no action needs to be taken.
- If the status bar is blue, there is an action required. Click on the Submission Card to complete.
- If the status bar is red, there is an error. Please reach out to the Administrator of this program.

Below the instructions are two submission cards: "Untitled" and "Testing/ PA program".

1. From the Application Submission Section, click on "Application Process" button to access your application.

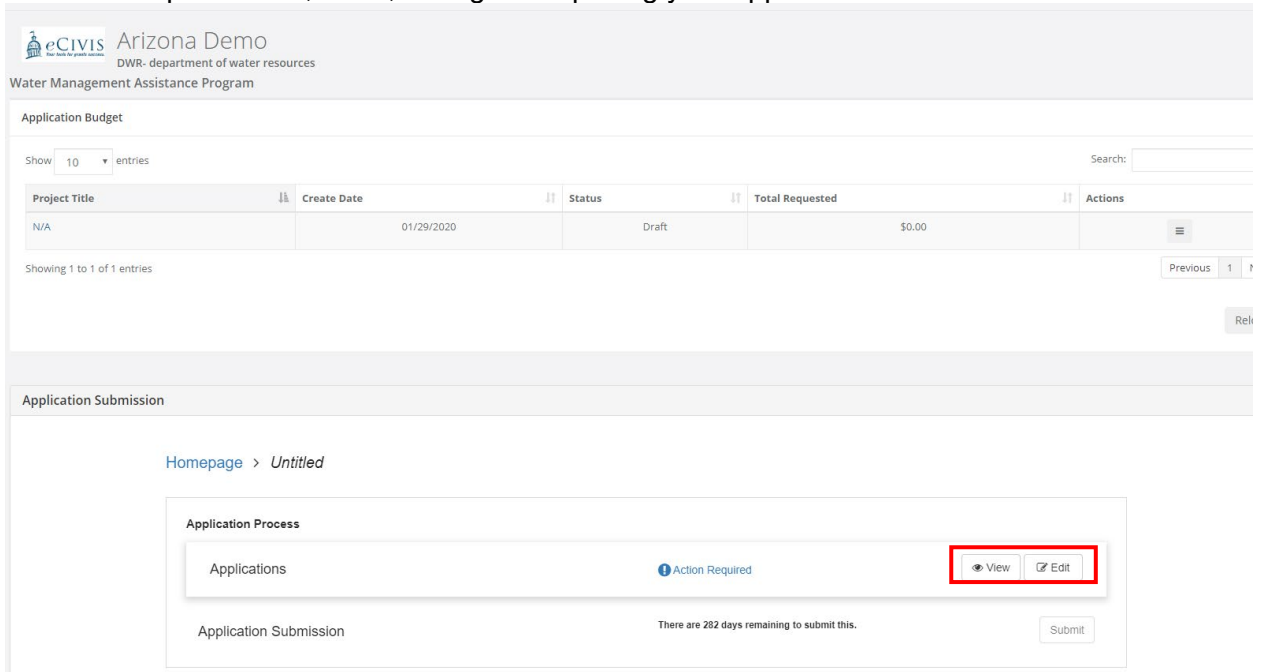
The screenshot shows the "Application Submission" section. At the top, there is a "Profile" card with a green checkmark and the word "Complete". To the right of the card are "View" and "Edit" buttons.

Below the profile card, there are two submission cards. The first is a dashed box with a blue plus sign and the text "Add Another". The second is a solid box with the text "Untitled" and "Created on 01/29/2020". At the bottom of this second card is a blue button labeled "Application Process", which is highlighted with a red box.

Completing the Application

The *Application* section contains 6 standard narrative fields, 3 program specific narrative fields, and additional required file uploads (if applicable). Refer to your program specific guidance on the appropriate content for each field.

1. Click on the pencil icon, “edit”, to begin completing your application:



Arizona Demo
DWR- department of water resources
Water Management Assistance Program

Application Budget

Show 10 entries Search:

Project Title	Create Date	Status	Total Requested	Actions
N/A	01/29/2020	Draft	\$0.00	

Showing 1 to 1 of 1 entries Previous 1

Application Submission

Homepage > Untitled

Application Process

Applications Action Required View Edit

Application Submission There are 282 days remaining to submit this. Submit

2. Complete all required fields. At the bottom right side of the page select **Save Draft** to save your work and complete at a later time.

Save Draft Save

- To complete your full application select **Save**. You're application will now have a green check mark and say "complete". **Now let's work on the Application Budget Section (Budget) portion of your submission BEFORE clicking on Submit.**

Application Submission

[Homepage](#) > City of Phoenix- Water Assistance Program

Application Process

Applications	<input checked="" type="checkbox"/> Complete	<input type="button" value="View"/>	<input type="button" value="Edit"/>
--------------	--	-------------------------------------	-------------------------------------

Application Submission There are 282 days remaining to submit this.

Completing the Application Budget

Return to your Application page by clicking on your *Application Title*. Scroll down to your *Application Budget* section:

The screenshot shows the Arizona Grants portal interface. At the top left is the Arizona state seal. The header includes "Arizona", "GVA - Economic Recovery Management Team", and "AZCares About Schools Program". There are two buttons: "Create New Application" (green) and "Back to Solicitation" (blue). Below this is the "Application Submissions" section, which contains a message about completing the application and a "Submit" button. A "wizehive" logo is visible at the bottom of this section. Below the main content is a red-bordered box containing the "Applications Budget" section. This section has a "Show 10 entries" dropdown and a search field. It contains a table with the following data:

Project Title	Create Date	Status	Total Requested	Actions
N/A	06/22/2020	Draft	\$0.00	[Menu Icon]

Then click on the *Actions* icon and click *Edit Budget* to access the budget worksheet:

This close-up shows the "Actions" column of the table. A red box highlights the menu icon (three horizontal lines). A dropdown menu is open, showing the "Edit Budget" option with a right-pointing arrow. Below the menu, the text "ous 1 Next" is partially visible.

1. Grant Budget Settings

- a. The Budget Settings allow you to change how your indirect cost rate and cost share is calculated and also view different stages of your budget:

Application Budget for City of Phoenix
 Program: Water Management Assistance Program
 Project name: City of Phoenix- Water Assistance Program

[Return to Application](#)

Budget Settings

Indirect Costs: Not Applicable (dropdown), 0.00 %

Match / Cost Share: Not Applicable (dropdown), 0.00 % \$ 0.00

Budget Stage: Pre-Award

Actions: [Print] [Refresh] [Save]

\$0.00	Total Direct Costs
\$0.00	Total Indirect Costs
\$0.00	Total Amount (Direct + Indirect)
\$0.00	Match / Cost Share
\$0.00	Program Income

	Ext Cost	Direct Cost	Ind Cost	Cost Share
1. Personnel	\$0.00	\$0.00	\$0.00	\$0.00

- b. From the Indirect Costs drop down menu, there are several different options to calculate your indirect costs:

Application Submission Draft

Grant Application | Budget Worksheet

Budget Settings

Multi-Term Budget: No Yes

Indirect Costs: Not Applicable (dropdown menu open)

Match / Cost Share: 0.00 % \$ 0.00

Budget Stage: Pre-Award

Actions: [Print] [Refresh] [Save]

- **De Minimus Rate:** this is the standard indirect cost rate that can be used for a Federal or Pass-through Grant if you do not have a negotiated rate.
- **Negotiated Rate:** this should be used if you have negotiated an indirect cost rate with your Federal or Pass-through agency you are applying to
- **Itemized:** this will change the indirect cost calculation from a percentage to a manual entry amount
- **Not Applicable:** this will remove indirect costs from overall calculation and allow you to enter it as a line item entry. If this is selected, an option will be made available in each line item to indicate the type of the item (Direct Cost, Indirect Cost, or Cost Share).

- c. From the Match/Cost Share drop down menu, there are several different options to calculate your Match/Cost Share:

- **Percentage:** this will calculate your Match/Cost Share as a percentage of the budget items included
- **Itemized:** this will change the Match/Cost Share calculation from a percentage to a manual entry amount.
- **Total Amount:** this allows you to enter a single total amount for your Match/Cost Share
- **Not Applicable:** this will remove Match/Cost Share from overall calculation and allow you to enter it as a line item entry. If this is selected, an option will be made available in each line item to indicate the type of the item (Direct Cost, Indirect Cost, or Cost Share).

De Minimus Rate/Negotiated Rate/Percentage example:

1. Personnel

	Ext Cost	Direct Cost	Ind Cost	Cost Share
Personnel Totals:	\$5,000.00	\$7,500.00	\$750.00	\$0.00

Title	Description	Units	Unit Cost	Extended Cost	Cost	GL Code	Indirect Cost	Item Type
FTEs	Full Time Employees	1	\$5,000.00	\$5,000.00	\$5,000.00		<input checked="" type="checkbox"/>	Direct Cost
PTEs	Part Time Employees	0	\$0.00	\$0.00	\$2,500.00		<input checked="" type="checkbox"/>	Direct Cost

[Add Row](#)

Itemized budget example:

1. Personnel

	Ext Cost	Direct Cost	Ind Cost	Cost Share
Personnel Totals:	\$5,000.00	\$7,500.00	\$750.00	\$0.00

Title	Description	Units	Unit Cost	Extended Cost	Cost	GL Code	Indirect Cost	Cost Share
FTEs	Full Time Employees	1	\$5,000.00	\$5,000.00	\$5,000.00		\$500.00	\$0.00
PTEs	Part Time Employees	0	\$0.00	\$0.00	\$2,500.00		\$250.00	\$0.00

[Add Row](#)

Not Applicable budget example:

		Ext. Cost	Direct Cost	Ind. Cost	Cost Share		
Personnel Totals:		\$5,000.00	\$7,500.00	\$0.00	\$0.00		
Title	Description	Units	Unit Cost	Extended Cost	Cost	GL Code	Item Type
FTEs	Full Time Employees	1	\$5,000.00	\$5,000.00	\$5,000.00		Direct Cost
PTEs	Part Time Employees	0	\$0.00	\$0.00	\$2,500.00		Direct Cost

[Add Row](#)

Grant Budget Summary

- As you enter your budget line items, the total Direct Cost, Indirect Cost, Total Proposed, Match/Cost Share, and Program Income are calculated in the Budget Summary:
 - Total Direct Costs: sum of all Direct Cost across all budget categories
 - Total Indirect Costs: sum of all Indirect Costs across all budget categories
 - Total Proposed: sum of all Direct Costs and Indirect Costs across all budget categories
 - Match/Cost Share: sum of all Match/Cost Share across all budget categories
 - Program Income: sum of program income line items listed in the *Program Income* section

Application Submission Draft

[Grant Application](#) | [Budget Worksheet](#)

Budget Settings

Multi-Term Budget: No Yes

Indirect Costs: 0.00 %

Match / Cost Share: 0.00 % \$ 0.00

Budget Stage: Pre-Award

Actions:

Budget Summary

\$0.00 Total Direct Costs

\$0.00 Total Indirect Costs

\$0.00 Total Amount (Direct + Indirect)

\$0.00 Match / Cost Share

\$0.00 Program Income

Budget Items

Budget Items

1. In the Budget Items section you can add and/or adjust your budget item, add sub categories, and enter line item budget entries. Click on the Budget Item *1. Personnel* to begin adding budget entries:

The screenshot displays the 'Application Submission Draft' interface. At the top, there are tabs for 'Grant Application' and 'Budget Worksheet'. Below this, the 'Budget Settings' section includes:

- Multi-Term Budget: Radio buttons for 'No' (selected) and 'Yes'.
- Indirect Costs: A dropdown menu set to 'Not Applicable', a text input field with '0.00', and a percentage sign.
- Match / Cost Share: A dropdown menu set to 'Not Applicable', a text input field with '0.00', a percentage sign, a dollar sign, and another text input field with '0.00'.
- Budget Stage: A dropdown menu set to 'Pre-Award'.
- Actions: Three icons for document, delete, and refresh.

 The 'Budget Summary' section on the right shows:

- Total Direct Costs: \$0.00
- Total Indirect Costs: \$0.00
- Total Amount (Direct + Indirect): \$0.00
- Match / Cost Share: \$0.00
- Program Income: \$0.00

 Below these sections is the 'Budget Items' table. It has a header with columns: 'Ext Cost', 'Direct Cost', 'Ind Cost', and 'Cost Share'. There is one row with the item '1. Personnel' (highlighted with a red box) and values of '\$0.00' in each of the four cost columns.

2. Beneath each budget item you can add a table to begin entering specific line items. Using this table you can include specific budget line items:
 - Title: the name of the budgeted item
 - Description: explanation/detail on the budgeted item
 - Unit: if more than one, you can enter multiple units
 - Unit Cost: per unit cost (NOTE: if *Unit* and *Unit Cost* is used, the *Cost* field will automatically be populated with the *Unit* number multiplied by the *Unit Cost*)
 - Extended Cost: this is indented to represent the total item cost, which could differ from the budgeted amount
 - Cost: total amount budgeted for this item
 - Indirect Cost: this field can be calculated in different ways based on your budget settings. If included as a percentage, you can check or uncheck this field to include it in your total indirect costs. If included as *Itemized*, you can put any amount desired for this item in the *Indirect Costs* field. If included as *Not Applicable*, you can mark this budget item as *Indirect Cost* and the amount in the *Cost* field will be included in your total indirect costs.
 - Cost Share: this field can be calculated in different ways based on your budget settings. If included as a percentage, you can check or uncheck this field to include it in your total *Cost Share*. If included as *Itemized*, you can put any amount desired for this item in the *Cost Share* field. If included as *Not Applicable*, you can mark this budget item as *Cost Share* and the amount entered in the *Cost* field will be included in your total *Cost Share*.

3. Click on the gear icon and then on *Add Table*:

	Ext Cost	Direct Cost	Ind Cost	Cost Share
Personnel Totals:	\$0.00	\$0.00	\$0.00	\$0.00

	Ext Cost	Direct Cost	Ind Cost	Cost Share
2. Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00

4. Add or remove rows by performing a right click on your mouse while in the table and selecting from the available options:

	Ext Cost	Direct Cost	Ind Cost	Cost Share
Personnel Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Title	Description	Units	Unit Cost	Extended Cost	Cost	GL Code	Item Type
		0	\$0.00	\$0.00	\$0.00		Direct Cost

5. Add Title, Description, Units and Unit Costs or Title, Description and Cost if Units or Unit Cost is not known. Check Indirect Cost, Item Type and add Indirect and Cost Share amounts if not using "Not Applicable" budget settings:

	Ext Cost	Direct Cost	Ind Cost	Cost Share
Personnel Totals:	\$25,000.00	\$40,000.00	\$0.00	\$0.00

Title	Description	Units	Unit Cost	Extended Cost	Cost	GL Code	Item Type
FTEs	Full Time Employees	5	\$5,000.00	\$25,000.00	\$25,000.00		Direct Cost
PTEs	Part Time Employees	0	\$0.00	\$0.00	\$15,000.00		Direct Cost

6. You can create up to two sub categories to organize your budget as detailed as needed. To edit a sub category name, select the pencil icon next to the title:

	Ext Cost	Direct Cost	Ind Cost	Cost Share
Personnel Totals:	\$0.00	\$0.00	\$0.00	\$0.00

New Subcategory ⚙

- ✎ Edit Category Name
- Remove Subcategory - New Subcategory
- + Add Subcategory for New Subcategory
- + Add Table

	Ext Cost	Direct Cost	Ind Cost	Cost Share
2. Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00

Narrative

1. The budget narrative is available to provide additional detail, explanation, and/or justification to specific budget line items. The budget narrative is also fully compatible with Microsoft Word. Already developed narratives can be cut and pasted into this section. Once completed click on the Save Narrative icon. You can export your budget narrative by clicking on the PDF icon:

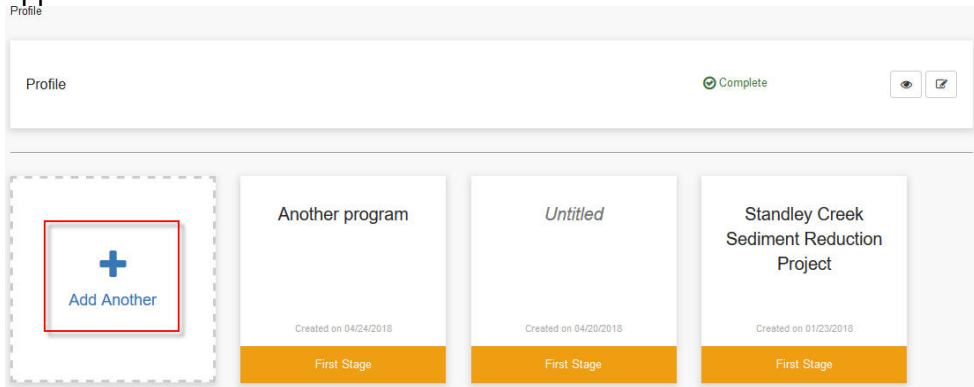
Finalizing Grant Budget

1. Once you have finalized your application budget click on the Save icon. You can also export your budget to Excel by clicking on the Excel icon:

Add another Application

For programs allowing multiple applications from the same organization, you will see the option to *Add Another* on the Homepage.

1. Select this option and complete the Application and Budget sections for the 2nd submission. Repeat this process until desired submissions have been made. If returning to complete your application that was previously left in a draft status, click on the applicable Program Box and then click on the Writing icon to complete your application:



Submitting your application

1. Once you have completed your application and your budget, click the **Submit** button:

Water Management Assistance Program

Application Budget

Show 10 entries

Project Title	Create Date	Status	Total Requested	Actions
City of Phoenix- Water Assistance Program	01/29/2020	Draft	\$300,000.00	

Showing 1 to 1 of 1 entries

Previous 1 Next

Reload

Application Submission

[Homepage](#) > [City of Phoenix- Water Assistance Program](#)

Application Process

Applications Complete [View](#) [Edit](#)

Application Submission There are 282 days remaining to submit this. **Submit**

2. Your application has been submitted and you will see the follow confirmation:

Application Submission

[Homepage](#) > [City of Phoenix- Water Assistance Program](#)

Application Process

Applications [View](#) [Edit](#)

Application Submission **This has been submitted.**
Congratulations! Your application has been successfully submitted.

- After submitting your application, you can view the status of your application on the “My Applications” page:

The screenshot shows the user interface for the 'My Applications' page. On the left sidebar, the 'My Applications' link is highlighted with a red box. The main content area displays a table of applications. The table has columns for 'Program Solicitation', 'Due Date', 'Status', and 'Actions'. One application, 'Water Management Assistance Program', is highlighted with a red box around its 'Under Review' status.

Program Solicitation	Due Date	Status	Actions
Parent's Commission on Drug Education and Prevention FY2020 Arizona, OVA - Office of Youth, Faith and Family	03/19/2019	Draft	[Menu Icon]
Regional Trip Reduction Program Arizona Demo, ADA- department of administration	01/31/2020	Draft	[Menu Icon]
Regional Trip Reduction Program Arizona Demo, ADA- department of administration	01/31/2020	Draft	[Menu Icon]
Specialty Crop Block Grant Program - 2019 Arizona, AHA - Agricultural Consultation and Training	03/27/2019	Draft	[Menu Icon]
Volunteer Fire Assistance (VFA) - FY2019 Arizona Sub Recipient Portal, FOA - Forestry and Fire Management	12/21/2020	Draft	[Menu Icon]
Water Management Assistance Program Arizona Demo, DWR- department of water resources	02/14/2020	Under Review	[Menu Icon]

- Click the 3 lines in the Action column to view your application or the solicitation. Once the application has been reviewed, you will be notified by the Grantor of an award or denial notice.

This close-up screenshot shows the 'Water Management Assistance Program' row selected in the table. The dropdown menu in the 'Actions' column is open, revealing two options: 'View Application' and 'Solicitation Link', both of which are highlighted with a red box.

Program Solicitation	Due Date	Status	Actions
Parent's Commission on Drug Education and Prevention FY2020 Arizona, OVA - Office of Youth, Faith and Family	03/19/2019	Draft	[Menu Icon]
Regional Trip Reduction Program Arizona Demo, ADA- department of administration	01/31/2020	Draft	[Menu Icon]
Regional Trip Reduction Program Arizona Demo, ADA- department of administration	01/31/2020	Draft	[Menu Icon]
Specialty Crop Block Grant Program - 2019 Arizona, AHA - Agricultural Consultation and Training	03/27/2019	Draft	[Menu Icon]
Volunteer Fire Assistance (VFA) - FY2019 Arizona Sub Recipient Portal, FOA - Forestry and Fire Management	12/21/2020	Draft	[Menu Icon]
Water Management Assistance Program Arizona Demo, DWR- department of water resources	02/14/2020	Under Review	[Menu Icon]
WMAP Groundwater Conservation Grant Arizona, WCA - Department of Water Resources	02/14/2020	Draft	[Menu Icon]

CONTENTS

- EXECUTIVE SUMMARY 2

- ARIZONA WATER PROTECTION FUND CREATION AND PURPOSE 3

- PROGRAM ORGANIZATION 3
 - Arizona Water Protection Fund Commission3
 - Arizona Water Protection Fund Administration4

- FISCAL YEAR 2024 ACCOMPLISHMENTS..... 4
 - Table 1. Arizona Water Protection Fund Commission Members as of June 30, 2024.....5
 - Grant Projects Completed during Fiscal Year 20246
 - Active Grant Projects during Fiscal Year 20246
 - Grant Award Contracts in Negotiation in Fiscal Year 2024.....11

- CONCLUSION..... 14

- APPENDIX A: MAP AND LIST OF AWPf PROJECTS 15

- APPENDIX B: FINANCIAL STATEMENT..... 24

EXECUTIVE SUMMARY

From 1995 to 2024, the Arizona Water Protection Fund Commission (Commission) has supported 251 projects and awarded over \$50 million toward the restoration, protection and enhancement of river and riparian resources in Arizona. As a result, Arizona citizens have realized many benefits from these investments through improvements in water quality, in-stream flows/water supplies, biodiversity, fish and wildlife habitat, recreation, flood control and overall watershed functionality and sustainability. In addition, important socioeconomic benefits such as jobs and revenue streams are realized by many local communities through the implementation of Arizona Water Protection Fund (AWPF) projects.

The Water Protection Fund balance at the beginning of fiscal year 2024 was \$3,866,735. Deposits into the fund for fiscal year 2024 included a \$1,250,000 appropriation from the General Fund in the Arizona Department of Water Resources budget. The fund balance as of June 30, 2024, was \$XXXXXXX.

At the beginning of fiscal year 2024, 14 AWPf grant projects were being implemented across the State. With available funds and appropriations provided by the Legislature for fiscal year 2024, the Commission was able to offer a grant cycle that resulted in the receipt of 8 grant applications and \$1,556,372 being awarded to five projects. Throughout the fiscal year, AWPf staff continued to provide technical support to current AWPf grantees through the administration and project management of 14 grant award contracts, and current negotiation of 5 grant award contracts.

At the end of fiscal year 2024 there were 13 active grant projects in Apache (2), Coconino (4) [with one jointly taking place in Mohave County], Graham (2), Gila (2), Pima, Pinal, and Yavapai Counties. Grant award contracts are currently being negotiated for projects in Cochise, Gila (2), Mohave, and Yavapai Counties. These projects are focused on implementing water conservation measures, removal and/or treatment of invasive vegetation, improving in-stream and stream bank habitats, native riparian habitat restoration and enhancement, enhancing degraded stream, wet meadow, and wetland resources, and enhancement of upland habitats for watershed improvement and health.

This fiscal year did not include any new appointments or re-appointments in Commission membership. The AWPf Commission included a total of 12 members at the end of fiscal year 2024 with one vacancy.

ARIZONA WATER PROTECTION FUND CREATION AND PURPOSE

The 1994 Arizona Legislature established the Arizona Water Protection Fund, and the Arizona Water Protection Fund Commission to administer the AWPf (A.R.S. § 45-2101 *et seq.*). In passing the enabling legislation, the Legislature declared that the policy of the State is to provide for a coordinated effort between State funding and locally led solutions for the restoration and conservation of this State’s rivers, streams and associated riparian habitats, including fish and wildlife resources that are dependent on these important habitats.

The primary purpose of the AWPf is to provide an annual source of funds for the development and implementation of measures to protect water of sufficient quality and quantity to maintain, enhance and restore rivers, streams and associated riparian resources consistent with existing water law and water rights. The Commission may also provide funding to develop and protect riparian habitats in conjunction with a man-made water resource project if the project directly or indirectly benefits a river or stream and includes or creates riparian habitat. The Commission, supported by staff from the Arizona Department of Water Resources (ADWR), solicits, reviews, and awards grants to any person, State agency, or political subdivision (excluding federal agencies) to implement local on-the-ground solutions to improve our State’s rivers, streams, and watersheds.

PROGRAM ORGANIZATION

Arizona Water Protection Fund Commission

The 13-member Commission is the main policy-making body for the AWPf. The Commission is composed of nine voting members who, by statute, must be Arizona residents who represent a variety of land, water use, and socioeconomic perspectives. There are two non-voting ex officio members – the Director of the Arizona Department of Water Resources and the Commissioner of the Arizona State Land Department; and two non-voting advisory members – one from the Arizona State House of Representatives and one from the Arizona State Senate.

During fiscal year 2024, the AWPf Commission held four business meetings and one Commission Subcommittee meeting. Meeting minutes of the actions taken by the AWPf Commission can be found on the AWPf website at <https://www.azwfpf.gov/>. Over the course of the fiscal year, the AWPf Commission was able to continue hosting hybrid meetings with both virtual and in-person meeting attendance options available.

This fiscal year did not include any new appointments or re-appointments in Commission membership. A list of current Commission members and vacancies as of June 30, 2024, is provided in Table 1.

Arizona Water Protection Fund Administration

ADWR provides the primary technical, legal, and administrative staff to the Commission. The AWPf program is managed by its Executive Director. Staffing for the program during fiscal year 2024 included the Executive Director and ADWR legal counsel, with administrative support provided by the ADWR legal division.

FISCAL YEAR 2024 ACCOMPLISHMENTS

At the beginning of fiscal year 2024, 14 AWPf grant projects were being implemented across the State. With available funds and appropriations provided by the Legislature for fiscal year 2024, the Commission was able to offer a grant cycle. A grant application workshop webinar was held on July 12, 2023. Staff also provided pre-application technical assistance to members of the public and potential grant applicants through numerous phone calls and e-mail inquiries.

The AWPf received a total of 8 grant applications for fiscal year 2024 with \$4,766,421 in funding requested. Following grant application presentations and Commission business meetings in November 2023, the Commission awarded funding to five projects totaling \$1,556,372. The projects funded in fiscal year 2024 are identified below starting on page 6. Throughout the fiscal year, AWPf staff continued to provide technical support to current AWPf grantees through the administration and project management of 14 grant award contracts, and current negotiation of 5 grant award contracts.

A major accomplishment of the Commission this fiscal year was the completion of a triennial grant application guidelines review process which is required by Statute. The Commission solicited input from members of the public and discussed recommendations for updating the guidelines at several business meetings and one subcommittee meeting. The Commission adopted proposed recommendations at their March 2024 business meeting, and the updates are to be included in the next version of the AWPf grant application manual.

Other activities completed by staff included the continued update and maintenance of the AWPf program website and project tracking database; responding to public records requests pertaining to the AWPf program; presenting to Arizona Cross Watershed Network about the AWPf program and riparian restoration funding opportunities; drafting ADWR's Watershed Improvement Program annual report; completing the development of a records inventory, file retention, and file cleanup management plan for AWPf program records; and successfully continuing to implement an electronic grant application submittal and review process via the eCivis grant management system.

Table 1. Arizona Water Protection Fund Commission Members as of June 30, 2024.

Commission Member / Affiliation	Statutory Category Represented	Appointing Authority	Term Expiration Date
Pat Jacobs* Central Arizona Project	Multi-County Water Conservation District	District Governing Board	December 31, 2024
Stephen Turcotte** Winkelman Natural Resource Conservation District	Natural Resource Conservation District	Speaker of the House of Representatives	October 15, 2023
Brian K. Biesemeyer City of Scottsdale	Member of the Public – B.S.in Hydrology – City Served by the Central Arizona Project	Governor	June 30, 2025
Shelley Blackmore Triangle Natural Resource Conservation District	Natural Resource Conservation District	Senate President	September 30, 2023
Rodney J. Held Salt River Project	Agricultural Improvement District	Governor	June 30, 2023
Frank Krentz Whitewater Draw Natural Resource Conservation District	State Association of Natural Resource Conservation Districts	Governor	June 30, 2025
John Ladd Hereford Natural Resource Conservation District	Natural Resource Conservation District	Speaker of the House of Representatives	February 7, 2025
Tina Thompson Willcox-San Simon Natural Resource Conservation District	Natural Resource Conservation District	Senate President	February 2, 2025
VACANT	Indian Tribe	Inter Tribal Council of Arizona	-
Thomas Buschatzke Director Department of Water Resources	Non-voting Ex Officio Member	Arizona Revised Statutes § 45-2103(A)(7)	-
Robyn Sahid State Land Commissioner State Land Department	Non-voting Ex Officio Member	Arizona Revised Statutes § 45-2103 (A)(7)	-
The Honorable Sine Kerr AZ Senate	Non-voting Advisory Member	Senate President	April 9, 2022
The Honorable David L. Cook AZ House of Representatives	Non-voting Advisory Member	Speaker of the House of Representatives	September 21, 2020

*Chair, **Vice-Chair

Grant Projects Completed during Fiscal Year 2024

20-208WPF: Paria Beach Riparian Restoration

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
214	Grand Canyon Wildlands Council	Coconino	\$187,699	May 31, 2024

Project Description:

The Grand Canyon Wildlands Council (GCWC) completed tamarisk control and removal through prescribed fire on the existing decadent tamarisk stand at the Paria Beach site along the Colorado River impacted by tamarisk beetle. To restore approximately 4 acres of the Paria Beach site the GCWC planted cottonwood and willow trees and dispersed native seeds on the upper terraces. Project accomplishments also included assisting the National Park Service with developing a vegetation and wildlife monitoring program for the site, project site public outreach, and developing an educational curriculum for an onsite outdoor classroom at Paria Beach. This project also assisted in further implementing Glen Canyon National Recreation Area's (GLCA) Colorado River Riparian Revegetation Plan.

Active Grant Projects during Fiscal Year 2024

20-202WPF: Gila Valley Irrigation District System Optimization Phase I

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
208	Gila Valley Irrigation District	Graham	\$623,702	September 30, 2025

Project Description:

The Gila Valley Irrigation District (GVID) will modernize the lateral gate water delivery system on two of its canals, Smithville and Dodge-Nevada, to increase on-farm irrigation efficiency and improve environmental flow conditions. The specific objective of the project is to implement improvements on 58 lateral gates along the two canals to provide improved sediment and water level control, flow control, and flow measurement. The modernization of these canal delivery systems will allow for future canal automation projects and on-farm water conservation projects that may have the potential to improve water quality in the Gila River. The project intends to improve the Gila Valley Irrigation District's operational efficiency and available flows at turnouts for on-farm deliveries, increase the efficiency of individual irrigators, and conserve water for downstream users.

20-204WPF: Winkelman Natural Resource Conservation District Riparian Restoration

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
210	Winkelman Natural Resources Conservation District	Pinal	\$205,844	September 30, 2024

Project Description:

The Winkelman Natural Resource Conservation District (WNRCD) will 1) remove tamarisk along the Gila River on approximately 17 acres of the General Kearny Sheriff's Mounted Posse of Pinal County property; 2) remove tamarisk along the Gila River on approximately three acres of the DuBoise Ranch private property; 3) revegetate approximately 105-acre riparian corridor on Town

of Kearny property where tamarisk is currently being removed by other project partners, and 4) create a Tamarisk Management Plan for the WNRCD outlining future tamarisk treatment methods, priority restoration sites, revegetation goals, and monitoring. All three project areas to be restored as part of the grant will be revegetated with native trees and shrubs, monitored, and re-treated for tamarisk as necessary for the duration of the project. Long-term maintenance of these three restoration sites and future projects will be outlined in the WNRCD Tamarisk Management Plan.

20-205WPF: Upper, Middle, and Lower Fossil Creek Invasive Plant Removal

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
211	National Forest Foundation	Gila	\$98,662	May 7, 2025

Project Description:

The project area spans a total of approximately 1,300 riparian acres on both sides of Fossil Creek within a 16.8-mile river reach located from lower Fossil Creek to the springs on Coconino and Tonto National Forest lands. Within all three reaches of the Wild & Scenic Fossil Creek, the National Forest Foundation and the Friends of the Verde River will partner to implement an invasive species management project focusing on monitoring and treatment of invasive plant species in the middle and lower reaches of Fossil Creek, including tamarisk, Tree of Heaven, giant reed, and Russian olive. In the upper reach, a pilot project consisting of monitoring and treatment of Himalayan blackberry will also be implemented. The overall goals for invasive plant species removal are to eliminate Russian olive and giant reed, and manage tamarisk and Tree of Heaven to less than 10% cover in the riparian corridor.

20-207WPF: Harrenburg Wash Enhancement Project

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
213	Coconino County Parks and Recreation	Coconino	\$129,190	December 31, 2025

Project Description:

Coconino Parks and Recreation will improve the stability, productivity, and habitat quality of Harrenburg Wash, just upstream from its confluence with Pumphouse Wash, both of which are in the Upper Verde River Watershed and are the headwaters of Oak Creek Canyon. The wash and associated wetland habitat have been impacted by several factors including the building, filling, and partial breaching of an existing earthen dam and a relatively large pond that was constructed by a previous landowner and is now causing downstream channel erosion due to high water velocity; previous channel excavations that have initiated channel head cuts and created areas of excess floodplain fill; and the invasion of non-native weed species. To restore Harrenburg Wash the Grantee will implement stream channel improvements, invasive weed treatments, native plant revegetation, the clean-up and removal of debris and materials from the site, and the construction of a fence along the parking area boundary.

22-210WPF: Verde River Riparian Restoration - Highway 89A to Bignotti Picnic Site

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
216	Friends of the Verde River	Yavapai	\$247,350	December 31, 2024

Project Description:

The Friends of the Verde River propose to collaborate with multiple Verde Watershed Restoration Coalition partners to 1) monitor vegetation treatments along the Verde River project area, 2) initially treat and retreat target non-native invasive plants, and 3) plan and implement landowner outreach and volunteer events to engage the community and educate people about the threats from invasive riparian plants. The project area spans a total of 387 riparian acres on both sides of the Verde River within a 5.9-mile river reach located along Coconino National Forest (CNF), Prescott National Forest (PNF), and on private properties. This project will build upon the work completed and currently underway by Friends of the Verde River and the Verde Watershed Restoration Coalition partners and will take place in the vicinity of previously funded Arizona Water Protection Fund project sites where a mix of initial and retreatment is needed for invasive plant species.

22-211WPF: Little Green Valley Fen Restoration Feasibility Study

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
217	National Forest Foundation	Gila	\$77,003	September 30, 2024

Project Description:

The purpose of the Little Green Valley Fen restoration feasibility study is to gather technical information and expertise needed to develop and implement a plan to restore the wet meadow function of the Little Green Valley Fen (Fen). The objectives of this project are to 1) engage contractor(s) to study feasibility of both form and process-based restoration scenarios for the Fen; 2) gather monitoring data needed to assess condition and trend of the Fen after the installation of a fence enclosure; 3) synthesize the information obtained through objectives 1 & 2; and 4) conduct a workshop/site visit to bring together relevant stakeholders and decide on a path forward. The final products for the project will include a restoration plan for the Fen and proposed budget for the restoration activities.

22-212WPF: The Path to Protection at Oak Creek: Social Trail Rehabilitation for Watershed Health

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
218	Arizona Department of Environmental Quality	Coconino	\$238,980	August 31, 2025

Project Description:

In Oak Creek, a majority of social trails stem from unauthorized parking areas along Highway 89A and are exacerbated by increased visitation which causes soil erosion and transports sediment and *E. coli* into Oak Creek. In 2020, a joint project with the Arizona Department of Environmental Quality (ADEQ), Natural Channel Design, Arizona Conservation Corps, and the National Forest Foundation rehabilitated unpermitted social trails leading to Oak Creek. The Grantee and its partners will build upon these past efforts by rehabilitating and improving an additional 164 unpermitted social trails along an approximate 12-mile stretch of Oak Creek on lands managed by the Coconino National Forest, Red Rock Ranger District. The Grantee will also monitor and maintain 238 trails previously rehabilitated, for a total of 402 trails for this project. Additional project monitoring will include measurements of *E. coli* contamination, monitoring and photographing pre- and post-decommissioned and improved trails, and modeling the reduction of sediment load levels in Oak Creek. This effort will complete a high-priority, essential project

approved in the Coconino National Forest’s Oak Creek Watershed Restoration Action Plan and is intended to improve riparian habitat for wildlife and protect stream water quality.

22-213WPF: Dye Ranch Erosion Control and Wetland Improvement Project

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
219	Arizona Game and Fish Department	Coconino	\$76,945	December 31, 2025

Project Description:

The purpose of the Dye Ranch Erosion Control and Wetland Improvement Project is to improve habitat along the ephemeral stream and meadow on Dye Ranch, a 35.92-acre parcel of the Chevelon Canyon Ranches Wildlife Area owned by the Arizona Game and Fish Commission. The project would involve restoration work along the stream channel, including repairing existing head-cuts, and restoring pool and wetland habitat so that they support year-round water. The project intends to reduce erosion, improve water quality, and aid floodplain development by allowing floodwaters to spread out. Monitoring components of the project will include habitat assessments and wildlife use. Following restoration activities, the Grantee will translocate and release Northern Leopard Frogs to the project area.

22-214WPF: Habitat Restoration in the Gila River Riparian Corridor

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
220	Gila Watershed Partnership of Arizona	Graham	\$97,455	October 31, 2026

Project Description:

The Gila Watershed Partnership of Arizona (GWP) will enhance 75 acres of riparian land along the Upper Gila River and will focus on maintaining previously treated sites (not initially funded by AWPF) to promote native plant establishment and survival in the wake of tamarisk decline due to the tamarisk beetle. To continue restoring native-dominated plant communities along the river, the GWP is shifting the restoration focus away from primary tamarisk removal and toward active management of these previously treated sites. The project will build upon previous efforts by intensively re-treating 60 acres of tamarisk re-sprouts and secondary weeds to prevent these species from regaining dominance, and planting 15 acres of previously treated land with native species, including both seeds and nursery stock.

22-215WPF: Ravenna & Pampas Grass Control along the Colorado River from Glen Canyon Dam to Diamond Creek

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
221	RiversEdge West	Coconino / Mohave	\$43,178	April 30, 2025

Project Description:

This project will take place along the Colorado River within Glen Canyon National Recreation Area (GLCA) and Grand Canyon National Park (GRCA), and is a collaborative effort between the National Park Service, RiversEdge West, and Mariposa Ecological and Botanical Consulting. This project will involve the mapping and manual removal of Ravenna grass (*Saccharum ravennae*) and pampas grass (*Cortaderia selloana*) populations from Glen Canyon Dam River Mile 15 to

Diamond Creek River Mile 225.0 (240 total river miles) and will continue to build on 28 years of invasive species control. This project will involve two river trips in which crews will revisit all known Ravenna and pampas populations mapped between 2012-2020, and continue to map, monitor, and manually remove (i.e., clip all seed heads and dig up plants) all accessible Ravenna grass and pampas grass along the Colorado River.

23-216WPF: Timberline-Upper Little Colorado River Watershed Improvement Project

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
222	Arizona Association of Conservation Districts	Apache	\$261,000	April 30, 2026

Project Description:

The project is located on the Dobson Timberline Ranch, in Apache County, AZ, and the Apache Natural Resource Conservation District. The Grantee will treat invasive juniper trees on approximately 1,800 acres grassland habitat to support watershed restoration within the Little Colorado River Watershed, to improve watershed conditions, reduce overland flow, decrease soil erosion, increase water infiltration, decrease turbidity throughout the watershed, improve water quality, and increase water quantity. Juniper will be treated using equipment with rubber tires to masticate the juniper trees. The project area will be monitored pre and post treatment to document vegetative changes occurring due to project work, and to assess the success of the project. Treatment of these 1,800 acres will build on the previously funded Arizona Water Protection Fund grant #17-188WPF, which borders the project area, and build upon the landscape-level improvement of the watershed.

23-217WPF: Becker Lake Wildlife Area: Little Colorado River Habitat Improvement Project

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
223	Arizona Game and Fish Department	Apache	\$388,075	March 31, 2027

Project Description:

The Arizona Game & Fish Department (AGFD) is undertaking a project to improve wildlife habitat and riverscape function along a 1.2-mile corridor of the Little Colorado River (LCR) through Becker Lake Wildlife Area (BLWA). Since 2019 the AGFD and project partners have invested over \$55,000 toward the completion of assessment, design, and compliance tasks for the project. The overall goal of the project is to improve the geomorphological and ecological diversity of the LCR riverscape through BLWA, and help build a resilient and sustaining riparian ecosystem that directly benefits stream and floodplain function, habitat for fish and wildlife, recreational opportunities for the public, and promotes the efficiency of working agricultural lands. Restoration practices will include floodplain/backwater connection, re-contouring, and enhancement; river walk trail improvements; streambank soil bioengineering; and native plant revegetation with riparian sod and willow clump transplants.

23-218WPF: Protecting and Restoring Habitat and Surface Flow in Tanque Verde Creek

Map #	Grantee	County	AWPF Funding	Contract Expiration Date
224	Watershed Management Group	Pima	\$195,426	December 31, 2026

Project Description:

The goals of this project are to preserve intermittent flows in Tanque Verde Creek and enhance the area’s riparian habitat through community-based restoration efforts. The project area falls within a shallow groundwater area that supports riparian habitats in Tanque Verde Creek. The Grantee will eradicate invasive Giant cane (*Arundo donax*) from an intermittent upstream reach of Tanque Verde Creek stretching approximately 4 miles from Wentworth Road down to Houghton Road in the City of Tucson, AZ; implement approximately 4-6 stormwater restoration projects on the Tanque Verde Creek floodplain at various locations from Wentworth Road to Houghton Road, including down to and including private land parcel approximately 1.5 miles west of Houghton Road, to reduce erosion and stormwater flooding impacts from adjacent parcels and neighborhood street landscape areas; and increase stewardship of Tanque Verde Creek by deepening community connections through community science monitoring of flow permanence, implementing a native vegetation response plan to *Arundo donax* removal, and engaging residents and businesses in stormwater restoration efforts.

Grant Award Contracts in Negotiation in Fiscal Year 2024

24-219WPF: Big Sandy NRC D Improving Watersheds Through Restoration Projects

Map #	Grantee	County	AWPF Funding	Anticipated Contract Expiration Date
225	Big Sandy Natural Resource Conservation District	Mohave	\$229,698	February 2027

Project Description:

A total of 123 open groundwater storage tanks under the control of 20 local producers have been identified to be removed and replaced within the Big Sandy Natural Resource Conservation District boundary. The Grantee intends to address water quantity loss from local groundwater basins via evaporation from open concrete groundwater storage tanks by replacing 10 of the 123 open concrete water storage tanks with closed galvanized steel water storage tanks on privately owned lands.

24-220WPF: Christopher Creek Restoration Project

Map #	Grantee	County	AWPF Funding	Anticipated Contract Expiration Date
226	Arizona Council of Trout Unlimited	Gila	\$174,924	June 2027

Project Description:

The Arizona Council of Trout Unlimited will revitalize and enhance the aquatic ecosystem of Christopher Creek and support their overall goals to improve recreational fishing opportunities and provide conservation education at the Grand Canyon Council Boy Scouts of America's R-C Scout Ranch in Gila County, near Payson, AZ. To enhance the aquatic habitat of Christopher

Creek the Grantee will implement the following activities: 1) create six geomorphic areas for riffle and pool stream enhancements and repair fencing along the property boundary; 2) install a new water pipeline upstream from an existing spring on the property to provide water to the additional ~240-feet of created stream riffle and bedrock pool habitats during summer dry periods; 3) implement habitat improvements to the banks of an existing pond and on the hillside slope leading to the pond, in addition to implementing walkway improvements to reduce erosion into the pond and Christopher Creek; and 4) implement erosion control and road grading improvements to divert precipitation run-off to improve road drainage and reduce erosion along a stretch of dirt road on the property.

24-221WPF: Pine Canyon Restoration and Watershed Protection Project

Map #	Grantee	County	AWPF Funding	Anticipated Contract Expiration Date
227	National Forest Foundation	Gila	\$350,000	October 2026

Project Description:

The purpose of the Pine Canyon Restoration and Watershed Protection Project is to protect the Pine Canyon/Upper Verde watershed and municipal water supplies for the downstream communities including the Towns of Pine and Strawberry by reducing the risk of high-severity wildfire. The National Forest Foundation (NFF) proposes to work with the Tonto National Forest (TNF) and local partners to restore approximately 177 acres within a total project area of approximately 473 acres in steep sections of Pine Canyon. Priority hazardous fuel treatments and reductions are planned to be accomplished through mechanical thinning, biomass removal, and/or mastication. Implementation of the project aims at helping to restore the forest to a balanced structure, increasing its overall health, protecting the primary watershed, and aiding in the prevention of high severity post-wildfire flooding and/or erosion that could jeopardize hydrologic functions and the future safety of drinking water supplies. The Pine Canyon Restoration and Watershed Protection Project is a multi-phased project, and this proposed AWPF project aligns with Phase 2 of the activities being undertaken by the TNF and NFF to address critical restoration needs in Pine Canyon:

- Phase 1: Build a temporary road system (in progress)
- Phase 2: Multi-year hazardous fuels reduction, mechanical harvesting, slash, and biomass removal
- Phase 3: Prescribed burn and maintenance by the Tonto National Forest

24-222WPF: Verde River Access Point Restoration

Map #	Grantee	County	AWPF Funding	Anticipated Contract Expiration Date
228	Friends of the Verde River	Yavapai	\$555,000	January 2029

Project Description:

The grantee will improve four Verde River recreational access points (Skidmore Lane, Big Notti, Beasley Flat, and Homestead) on USDA Forest Service Prescott National Forest and Coconino National Forest lands. Improvement efforts proposed include installing rock mats at all four boating access sites, removing non-native invasive species around two boating access sites

(Beasley Flat & Homestead) with re-treatments implemented if/when necessary, and revegetation with willow pole plantings and native seed. Rock mats are intended to build the durability of the access sites for boaters and reduce erosion into the river by holding soil, and indicating to users where they should enter and exit the river. Invasive plant treatments will focus on giant reed, tamarisk, and tree of heaven, as the applicant states these plants threaten the health and sustainability of riparian forests in the Verde Watershed. The grantee will also implement a monitoring program to assess the effectiveness of the vegetation treatments; and to implement public outreach activities with two on-site events to educate recreationists about invasive species and the importance of the native riparian forest, using durable surfaces for recreational access points, and other Leave No Trace principles.

24-223WPF: West Turkey Creek Watershed Resiliency Project

Map #	Grantee	County	AWPF Funding	Anticipated Contract Expiration Date
229	Cuenca Los Ojos	Cochise	\$246,750	December 2026

Project Description:

The Grantee will facilitate project planning processes that will lead to the eventual construction and installation of erosion control structures in the upper tributary drainages of West Turkey Creek in the Coronado National Forest. The Grantee will conduct an archaeological resource survey, Lidar terrain analysis, and hydrologic modeling, followed by the identification, training and development of a trained watershed restoration labor force for work along West Turkey Creek. The funding for this specific project will be used to complete a comprehensive West Turkey Creek watershed drainage assessment, with the intent of having a proof of concept of a large, landscape-scale watershed resiliency model that can be replicated throughout the Chiricahua Mountains in this zone of public lands that exists between private deeded land and the wilderness area boundary. Although funds for actual on the ground restoration have not yet been identified, future goals of the Grantee are to 1) bring together the support and resources of public agencies, nonprofit organizations, private landowners, the community, and local government to address watershed health and resiliency in West Turkey Creek and all the critical drainages within the Chiricahua Mountains; and 2) implement practical, cost-effective, nature-based solutions to make the Chiricahua Mountain ecosystem resilient to climate change.

CONCLUSION

From 1995 to 2024, the Arizona Water Protection Fund Commission has supported 251 projects and awarded over \$50 million toward the restoration, protection and enhancement of river and riparian resources in Arizona. The Commission has funded a wide range of projects including stream channel restoration, riparian revegetation, wetland creation/restoration, fencing and other grazing management improvements, upland and watershed restoration, erosion control, conservation education, applied ecological research, and infrastructure improvements to benefit water conservation and wildlife habitat. A complete list of projects and a general project location map are included in Appendix A. Project final reports generated since the inception of the program can be requested from ADWR via the [ADWR Public Records Request Form \(azwater.gov\)](https://www.azwater.gov/adwr-public-records-request-form).

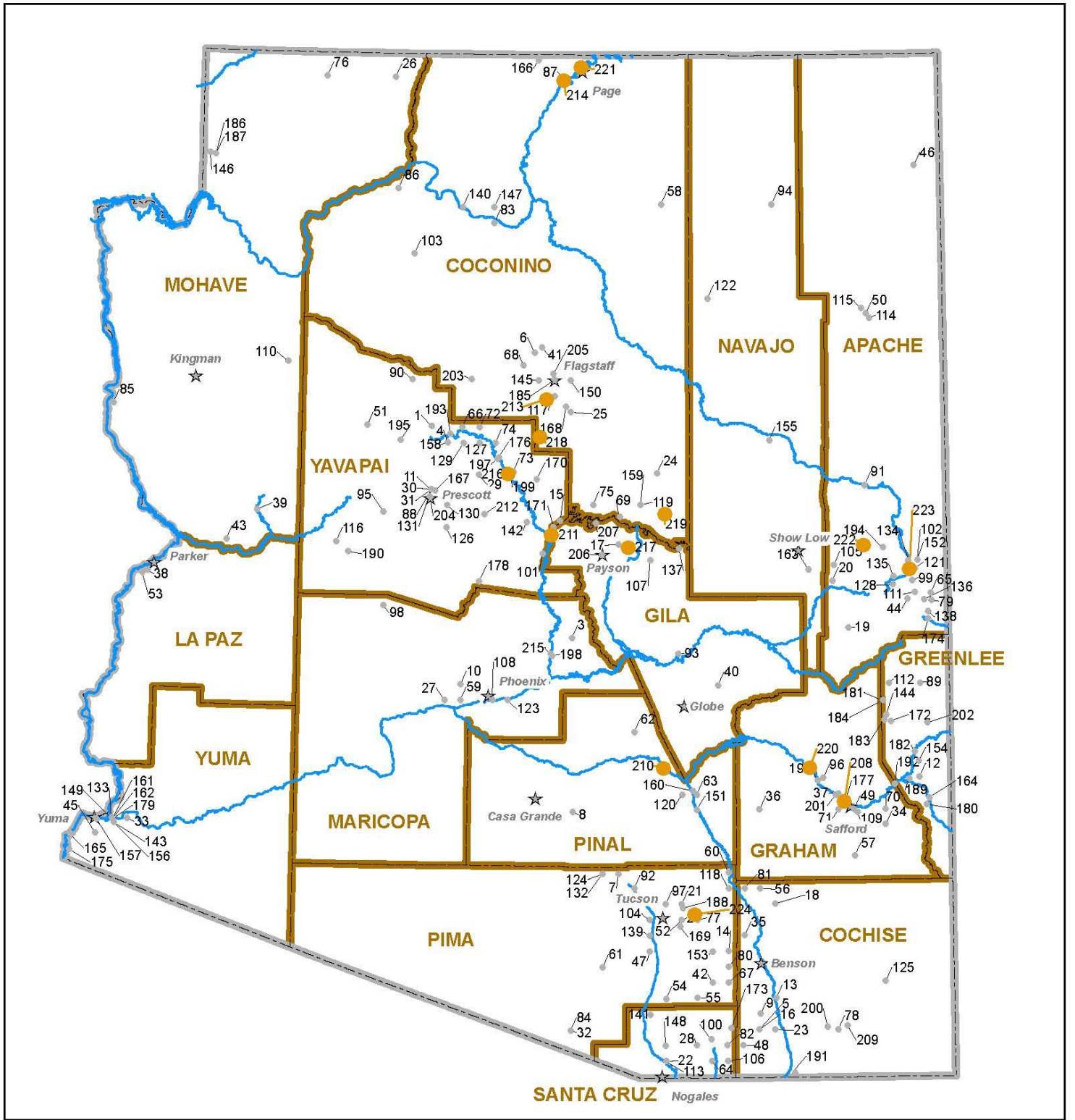
With available funds and appropriations provided by the Legislature for fiscal year 2024, the Commission was able to offer a grant cycle that resulted in the receipt of 8 grant applications and \$1,556,372 being awarded to five projects. AWPf staff continued to provide technical support to current AWPf grantees through the project management of 14 grant award projects (with one project closed out) and future grantees through the negotiation of 5 grant award contracts during the fiscal year. A financial statement as of June 30, 2024, is included in Appendix B.

Arizona citizens continue to realize many benefits from the AWPf investments through ongoing improvements in water quality, in-stream flows/water supplies, biodiversity, fish and wildlife habitat, recreation, flood control, and overall watershed health. Not only do communities rely on the State's watersheds and riparian areas for a general water source, but also for recreation, eco-tourism, fishing, hunting, birdwatching, and agricultural operations. The Commission is committed to approving projects that are fiscally responsible and beneficial to the citizens of Arizona and will work to continue making progress toward the restoration, protection, and enhancement of river and riparian resources throughout the State.

APPENDIX A: MAP AND LIST OF AWP PROJECTS

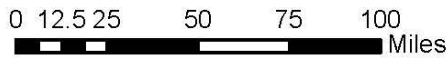
The following map and list of AWP projects contain a compilation of grant award projects from 1995 – 2024.

DRAFT



AWPF Project Location*

- Active Projects
- Closed Projects
- ☆ City
- River
- ▭ Arizona
- ▭ County



Arizona Water Protection Fund Project Locations

GIS Unit
Created on May 16, 2023
Location: U:\Workspaces\Director\
WaterProtectionFund\Projects\AnnualReport\
Maps\AWPFLocations2023.mxd

*See following map key for project descriptions

Map #	Grant #	Project Title	Grant Amount	County	Project Status
1	95-001	Stable Isotope Assessment of Groundwater and Surface Water Interaction: Application to the Verde River Headwaters	\$21,508	Yavapai	Complete
2	95-002	Partnership for Riparian Conservation in Northeastern Pima County (PROPIMA)	\$78,100	Pima	Complete
3	95-003	Sycamore Creek Riparian Management Area	\$115,522	Maricopa	Complete
4	95-004	Road Reclamation to Improve Riparian Habitat Along the Hassayampa and Verde Rivers	\$45,693	Yavapai	Complete
5	95-005	Preservation of the San Pedro River Utilizing Effluent Recharge	\$333,863	Cochise	Complete
6	95-006	Critical Riparian Habitat Restoration along a Perennial Reach of a Verde River Tributary	\$102,535	Coconino	Complete
7	95-007	High Plains Effluent Recharge Project	\$189,000	Pima	Complete
8	95-008	Picacho Reservoir Riparian Enhancement Project	\$2,400,000	Pinal	Terminated
9	95-009	Regeneration and survivorship of Arizona Sycamore	\$34,617	Cochise	Complete
10	95-010	Assessment of the Role of Effluent Dominated Rivers in Supporting Riparian Functions	\$46,750	Maricopa	Complete
11	95-012	The Comprehensive Plan for the Watson Woods Riparian Preserve	\$33,267	Yavapai	Complete
12	95-014	Gila Box Riparian and Water Quality Improvement Project	\$157,223	Greenlee	Complete
13	95-015	San Pedro RNCA Watershed Rehabilitation/Restoration Project	\$286,000	Cochise	Complete
14	95-016	Refinement of Geologic Model, Lower Cienega Basin, Pima County, Arizona	\$7,390	Pima	Complete
15	95-017	Restoration of Fossil Creek Riparian Ecosystem	\$59,693	Yavapai	Complete
16	95-018	Autecology and Restoration of <i>Sporobolus Wrightii</i> Riparian Grasslands in Southern Arizona	\$53,734	Cochise	Complete
17	95-019	Quantifying Anti-Erosion Traits of Streambank Graminoids	\$14,910	Gila	Complete
18	95-020	Teran Watershed Enhancement	\$142,378	Cochise	Complete
19	95-021	Lofer Cienega Restoration Project	\$161,204	Apache	Complete
20	95-022	Gooseberry Watershed Restoration Project	\$126,406	Apache	Complete
21	95-023	Sabino Creek Riparian Ecosystem Protection Project	\$16,385	Pima	Complete
22	95-024	Potrero Creek Wetland Characterization and Management Plan	\$75,300	Santa Cruz	Complete
23	96-0001	San Pedro Riparian National Conservation Area Watershed Protection and Improvement Project	\$89,250	Cochise	Complete
24	96-0002	Completion Phase: Hi-Point Well Project	\$77,844	Coconino	Complete
25	96-0003	Hoxworth Springs Riparian Restoration Project	\$31,545	Coconino	Complete
26	96-0004	Hydrologic Investigation & Conservation Planning: Pipe Springs	\$50,000	Mohave	Complete
27	96-0005	Tres Rios-River Management and Constructed Wetlands Project	\$1,000,000	Maricopa	Complete
28	96-0006	Hydrogeologic Investigation of Groundwater Movement and Sources of Base Flow to Sonoita Creek and Implementation of Long-Term Monitoring Program	\$155,715	Santa Cruz	Complete
29	96-0007	Ash Creek Riparian Protection Project	\$19,248	Yavapai	Complete
30	96-0008	Watson Woods Vegetation Inventory	\$16,115	Yavapai	Complete
31	96-0009	Watson Woods Riparian Preserve Visitor Management	\$8,556	Yavapai	Complete
32	96-0010	Rehabilitating the Puertocito Wash on the Buenos Aires National Wildlife Refuge.	\$83,432	Pima	Complete
33	96-0011	Lower Colorado River - Imperial Division Restoration	\$435,928	Yuma	Complete
34	96-0012	Eagle Creek Watershed and Riparian Stabilization	\$80,626	Graham	Complete
35	96-0013	Happy Valley Riparian Area Restoration Project	\$64,697	Cochise	Complete
36	96-0014	Klondyke Tailings Response Strategy Analysis (RSA)	\$77,614	Graham	Complete

Map #	Grant #	Project Title	Grant Amount	County	Project Status
37	96-0015	Abandonment of an Artesian Geothermal Well	\$113,360	Graham	Complete
38	96-0016	'Ahakhav Tribal Preserve	\$1,131,477	La Paz	Complete
39	96-0017	Big Sandy River Riparian Project	\$92,000	Mohave	Complete
40	96-0018	San Carlos Spring Protection Project	\$131,540	Gila	Withdrawn
41	96-0019	Response of Bebb Willow to Riparian Restoration	\$33,752	Coconino	Complete
42	96-0020	Cienega Creek Stream Restoration	\$210,700	Pima	Complete
43	96-0021	Riparian Vegetation and Stream Channel Changes Associated with Water Management along the Bill Williams River	\$14,788	Mohave	Complete
44	96-0022	Saffell Canyon and Murray Basin Watershed Restoration Project	\$24,316	Apache	Complete
45	96-0023	Watershed Restoration at the Yuma Conservation Gardens	\$31,050	Yuma	Complete
46	96-0025	Tsaile Creek Watershed Restoration Demonstration	\$152,775	Apache	Complete
47	96-0026	Riparian Restoration on the San Xavier Indian Reservation Community	\$591,319	Pima	Complete
48	97-027	Lyle Canyon Allotment Riparian Area Restoration Project	\$60,359	Cochise	Complete
49	97-028	Creation of a Reference Riparian Area in the Gila Valley – Discovery Park	\$182,000	Graham	Complete
50	97-029	Demonstration Enhancement of Riparian Zone and Stream Channel along a stretch of Pueblo Colorado Wash at Hubbell Trading Post	\$91,110	Apache	Complete
51	97-030	Walnut Creek Center for Education and Research - Biological Inventory	\$50,580	Yavapai	Complete
52	97-031	Lincoln Park Riparian Habitat Project (a.k.a. Atturbury Wash Project)	\$154,580	Pima	Complete
53	97-032	'Ahakhav Tribal Preserve - Deer Island Revegetation	\$228,800	La Paz	Complete
54	97-033	Proctor Vegetation Modification	\$11,487	Pima	Complete
55	97-034	Oak Tree Gully Stabilization	\$42,491	Pima	Complete
56	97-035	Watershed Improvement to Restore Riparian & Aquatic Habitat on the Muleshoe Ranch CMA	\$128,315	Cochise	Complete
57	97-036	Stable Isotopes as Tracers of Water Quality Constituents in the Upper Gila River	\$27,338	Graham	Complete
58	97-037	Talastima (Blue Canyon) Watershed Restoration Project	\$310,192	Coconino	Complete
59	97-038	Tres Rios Wetlands Heavy-Metal Bioavailability and Denitrification Investigation	\$117,028	Maricopa	Complete
60	97-040	Bingham Cienega Riparian Restoration Project	\$84,679	Pima	Complete
61	97-041	Altar Valley Watershed Resource Assessment	\$88,730	Pima	Complete
62	97-042	Queen Creek Restoration & Management Plan	\$207,595	Pinal	Complete
63	97-044	San Pedro River Preserve Riparian Habitat Restoration Project	\$336,127	Pinal	Complete
64	97-045	Santa Cruz Headwaters Project	\$100,445	Santa Cruz	Complete
65	98-046	EC Bar Ranch Water Well Project	\$20,300	Apache	Complete
66	98-047	Upper Verde Adaptive Management Unit	\$115,300	Yavapai	Complete
67	98-049	Empire/Cienega/Empirita Fencing Project	\$54,850	Pima	Complete
68	98-050	Watershed Restoration of a High-Elevation Riparian Community	\$304,775	Coconino	Complete
69	98-051	Evaluation of <i>Carex</i> Species for Use in Riparian Restoration	\$47,907	Coconino	Complete
70	98-052	Tritium as A Tracer of Groundwater Sources and Movement in The Upper Gila River Drainage	\$41,028	Graham	Complete
71	98-054	Fluvial Geomorphology Study and Demonstration Projects to Enhance and Restore Riparian Habitat on The Gila River from The New Mexico Border	\$449,872	Graham	Complete
72	98-055	Horseshoe Allotment: Verde Riparian Project II	\$82,561	Yavapai	Complete

Map #	Grant #	Project Title	Grant Amount	County	Project Status
73	98-057	Upper Verde Valley Riparian Area Historical Analysis	\$44,019	Yavapai	Complete
74	98-058	Effects of Removal of Livestock Grazing on Riparian Vegetation and Channel Conditions of Selected Reaches of the Upper Verde River	\$116,500	Yavapai	Terminated
75	98-059	Verde River Headwaters Riparian Restoration Demonstration Project	\$204,629	Coconino	Complete
76	98-061	Watershed Enhancement on the Antelope Allotment	\$137,307	Mohave	Complete
77	98-062	Partnership for Riparian Conservation in Northeastern Pima County II	\$54,734	Pima	Complete
78	98-066	Hay Mountain Watershed Rehabilitation	\$116,525	Cochise	Complete
79	99-067	EC Bar Ranch Wildlife Drinker Project	\$30,500	Apache	Complete
80	99-068	Lower Cienega Creek Restoration Evaluation Project	\$83,272	Pima	Complete
81	99-069	Riparian and Watershed Enhancements on the A7 Ranch - Lower San Pedro River	\$521,197	Cochise	Complete
82	99-070	Lyle Canyon Allotment Riparian Area Restoration Project --- Phase 2	\$214,211	Santa Cruz	Complete
83	99-071	Protection of Spring and Seep Resources of The South Rim, Grand Canyon National Park by Measuring Water Quality, Flow and Associated Biota	\$238,953	Coconino	Complete
84	99-072	Leopard Frog Habitat and Population Conservation at Buenos Aires National Wildlife Refuge	\$120,485	Pima	Terminated
85	99-073	Colorado River Nature Center Backwater ---- Phase 2	\$41,500	Mohave	Complete
86	99-074	Proposal to Inventory, Assess and Recommend Recovery Priorities for Arizona Strip Springs, Seeps and Natural Ponds	\$101,856	Coconino	Complete
87	99-075	Glen and Grand Canyon Riparian Restoration Project	\$371,285	Coconino	Complete
88	99-076	Watson Woods Preserve Herpetological Interpretive Guide and Checklist	\$31,255	Yavapai	Complete
89	99-077	Blue Box Crossing	\$150,000	Greenlee	Complete
90	99-078	Aquifer Framework and Ground-Water Flow Paths in Big and Little Chino Basins	\$188,140	Yavapai	Complete
91	99-079	Little Colorado River Riparian Restoration Project	\$404,587	Apache	Complete
92	99-080	Cortaro Mesquite Bosque	\$486,650	Pima	Terminated
93	99-083	Cherry Creek Enhancement Demonstration Project	\$263,225	Gila	Complete
94	99-084	Assessments of Riparian Zones in the Little Colorado River Watershed	\$79,443	Navajo	Complete
95	99-085	Kirkland Creek Watershed Resource Assessment	\$131,430	Yavapai	Complete
96	99-086	Abandonment of Gila Oil Syndicate Well #1	\$333,790	Graham	Complete
97	99-087	Rillito Creek Habitat Restoration Project	\$293,000	Pima	Withdrawn
98	99-088	Wickenburg High School Stream Habitat Creation	\$69,100	Maricopa	Complete
99	99-089	Town of Eagar/Round Valley Water Users Association Pressure Irrigation Feasibility Study & Preliminary Design	\$320,540	Apache	Complete
100	99-090	Redrock Riparian Improvement	\$62,350	Santa Cruz	Terminated
101	99-091	Effects of Livestock Use Levels on Riparian Trees on the Verde River	\$41,417	Yavapai	Complete
102	99-092	Little Colorado River Enhancement Demonstration Project	\$348,627	Apache	Complete
103	99-093	Coconino Plateau Regional Water Study	\$134,200	Coconino	Complete
104	99-094	Santa Cruz River Park Extension	\$434,684	Pima	Withdrawn
105	99-095	Brown Creek Riparian Restoration	\$34,037	Apache	Complete
106	99-096	Upper Santa Cruz Watershed Restoration	\$184,950	Santa Cruz	Withdrawn

Map #	Grant #	Project Title	Grant Amount	County	Project Status
107	99-097	Dakini Valley Riparian Project	\$66,130	Gila	Terminated
108	99-098	Rio Salado Habitat Restoration Project	\$950,408	Maricopa	Complete
109	00-099	Gila Reference Riparian Area, Discovery Park	\$152,850	Graham	Withdrawn
110	00-100	Willow Creek Riparian Restoration Project	\$33,480	Mohave	Complete
111	00-101	Murray Basin and Saffell Canyon Watershed Restoration Project	\$260,727	Apache	Complete
112	00-102	Upper Eagle Creek Restoration on East Eagle Allotment of Four Drag Ranch	\$66,330	Greenlee	Complete
113	00-103	Riparian Restoration on the Santa Cruz River - Santa Fe Ranch	\$49,008	Santa Cruz	Complete
114	00-104	Continued Enhancement of Pueblo Colorado Wash at Hubbell Trading Post National Historic Site	\$69,349	Apache	Complete
115	00-105	Hubbell Trading Post Riparian Restoration with Treated Effluent	\$81,951	Apache	Complete
116	00-106	Tres Alamos Ranch Dirt-Tanks-To-Aquatic-Habitat Conversion	\$69,220	Yavapai	Complete
117	00-108	Lake Mary Watershed Streams Restoration Project	\$253,119	Coconino	Complete
118	00-109	Lower San Pedro Watershed Project	\$249,871	Pima	Complete
119	00-110	Upper Fairchild Draw Riparian Restoration	\$35,515	Coconino	Complete
120	00-111	Cooperative Grazing Management for Riparian Improvement on the San Pedro	\$228,701	Pinal	Complete
121	00-112	Town of Eagar/Round Valley Water Users Assoc. - Additional Mapping for Water Quality Improvements in the Watershed	\$151,829	Apache	Complete
122	00-113	Polacca Wash Grazing Management	\$267,511	Navajo	Terminated
123	00-114	The Papago Park Green Line Project	\$229,152	Maricopa	Complete
124	00-115	Tucson Audubon Society North Simpson Farm Riparian Recovery Project	\$127,409	Pima	Complete
125	03-116	Cottonwood Creek Restoration	\$185,772	Cochise	Complete
126	03-117	Lynx Creek Restoration at Sediment Trap #2	\$179,771	Yavapai	Complete
127	03-118	Verde River Riparian Area Partnership Project	\$111,221	Yavapai	Withdrawn
128	03-119	Wet Meadows for Water Quality and Wildlife - A Riparian Restoration Project	\$137,027	Apache	Complete
129	04-120	Verde Headwaters 3-D Hydrogeological Model Framework and Visualization	\$46,634	Yavapai	Complete
130	04-121	Lynx Creek Restoration	\$266,020	Yavapai	Complete
131	04-122	Watson Woods Riparian Preserve Restoration Feasibility Project	\$183,523	Yavapai	Complete
132	04-123	Tucson Audubon Society, Santa Cruz River Habitat Project, North Simpson Site, Phase 2	\$130,786	Pima	Complete
133	04-124	Yuma East Wetlands Riparian Revegetation Project	\$285,878	Yuma	Complete
134	05-125	Wilkins' Family Little Colorado River Riparian Enhancement Project	\$293,618	Apache	Complete
135	05-126	X Diamond Ranch LCR Riparian Enhancement Project	\$352,119	Apache	Complete
136	05-127	EC Bar Ranch Reach 8 Water Well and Drinker Project	\$22,235	Apache	Complete
137	05-128	Canyon Creek Riparian Restoration Project, Reach 4-5	\$106,919	Gila	Complete
138	05-129	Georges Lake Riparian Restoration Project	\$168,636	Apache	Complete
139	05-130	Riparian Restoration on the San Xavier District - Project Two	\$36,353	Pima	Complete
140	05-131	Management & Control of Tamarisk and Other Invasive Vegetation at Backcountry Seeps, Springs and Tributaries in Grand Canyon National Park	\$245,500	Coconino	Complete
141	05-132	Esperanza Ranch Riparian Restoration Project	\$279,411	Santa Cruz	Complete

Map #	Grant #	Project Title	Grant Amount	County	Project Status
142	05-133	Verde Wild and Scenic River Fence Enclosure	\$63,888	Yavapai	Complete
143	05-134	Quechan Indian Nation Yuma East Wetlands Restoration Project - Phase I	\$263,803	Yuma	Complete
144	06-135	Double Circle Ranch Riparian Fencing Project	\$84,448	Greenlee	Complete
145	06-136	The Arboretum at Flagstaff Wetland Habitat Enhancement	\$116,000	Coconino	Complete
146	06-137	Pakoon Springs Restoration Design and Implementation Project	\$262,103	Mohave	Complete
147	06-138	Management and Control of Tamarisk and Other Invasive Vegetation at Backcountry Seeps, Springs, and Tributaries in Grand Canyon National Park - Second Year of Phase II	\$258,397	Coconino	Complete
148	06-139	Coal Mine Fence	\$187,013	Santa Cruz	Complete
149	06-140	Yuma Crossing National Heritage Area Yuma East Wetlands Restoration Project - Phase I	\$256,790	Yuma	Complete
150	07-141	Picture Canyon Rio De Flag Meander Restoration Project	\$330,225	Coconino	Complete
151	07-142	Reduction of Erosion and Sedimentation along the Lower San Pedro River Through Hydrologic Restoration of Modified Ephemeral Washes	\$396,409	Pinal	Complete
152	07-143	Little Colorado River & Nutrioso Creek Riparian Enhancement Project	\$198,996	Apache	Complete
153	07-144	Evaluation of Riparian Habitat and Headcutting on Lower Cienega Creek	\$23,972	Pima	Complete
154	07-145	Kaler Ranch Erosion Control Project, Phase II	\$284,332	Greenlee	Complete
155	07-146	Little Colorado River Project on H-Y Ranch River Property	\$53,000	Navajo	Withdrawn
156	07-147	The Effects of Restoration on Wildlife Recovery at the Yuma East Wetlands Restoration Project	\$68,016	Yuma	Complete
157	07-148	South Channel Phase II Restoration Project	\$603,487	Yuma	Complete
158	07-149	Control of Tamarisk on 12 Miles of the Upper Verde River	\$366,390	Yavapai	Complete
159	07-150	Fairchild Draw Riparian Restoration Project	\$172,674	Coconino	Complete
160	08-151	Test of Riparian Recovery Following Cessation of Groundwater Pumping, Lower San Pedro	\$61,795	Pinal	Complete
161	08-152	AWPF Yuma East Wetlands 68-acre Riparian Revegetation	\$746,667	Yuma	Complete
162	08-153	The Effects of Restoration on Herpetofaunal and Mammalian Community Recovery	\$156,833	Yuma	Complete
163	08-154	Billy Creek Natural Area Riparian Restoration Project	\$248,826	Navajo	Complete
164	08-155	Restoration of the Gila River at Apache Grove	\$744,747	Greenlee	Complete
165	08-156	Cocopah Colorado River Restoration	\$296,708	Yuma	Complete
166	08-157	Paria River Exotic Removal Project - Phase I	\$293,960	Coconino	Complete
167	08-158	Watson Woods Riparian Preserve Restoration Project	\$798,988	Yavapai	Complete
168	08-159	Hoxworth Springs Stream Channel Restoration Project	\$142,543	Coconino	Complete
169	08-160	Atturbury Wash Riparian Stewardship Project	\$390,839	Pima	Complete
170	08-161	Montezuma Well Riparian Pasture Restoration Project	\$296,155	Yavapai	Complete
171	09-162	Middle Fossil Creek Riparian Habitat Protection and Restoration	\$250,348	Gila	Complete
172	09-163	Double Circle Ranch Erosion Control Project	\$35,356	Greenlee	Complete
173	09-164	Babocomari River Riparian Protection Project	\$118,125	Santa Cruz	Complete
174	09-165	Alpine Ranger District Riparian Improvement	\$372,579	Apache	Complete
175	09-166	Hunter's Hole Riparian and Wetland Restoration Project	\$683,345	Yuma	Complete
176	09-167	Tavasci Marsh Wetland Restoration Project	\$374,838	Yavapai	Terminated
177	09-169	Gila River Water Conservation Education Program	\$148,612	Graham	Complete
178	09-171	Black Canyon Riparian Restoration Project	\$291,700	Yavapai	Complete

Map #	Grant #	Project Title	Grant Amount	County	Project Status
179	11-172	Avifaunal and Butterfly (Lepidoptera) Recovery in Restored Wetland and Riparian Habitats	\$100,758	Yuma	Complete
180	11-173	Invasive Weed Control - Gila River Corridor, Greenlee County	\$261,995	Greenlee	Complete
181	11-174	Eagle Creek Riparian Restoration at Filleman Crossing	\$265,776	Greenlee	Withdrawn
182	11-175	E. Coli Reduction on the San Francisco River through Alternative Livestock Water on the Kaler Ranch, Phase II	\$137,594	Greenlee	Complete
183	11-176	Double Circle Ranch Erosion Control Project Phase II	\$36,866	Greenlee	Complete
184	11-177	Eagle Creek Riparian Protection Project	\$136,714	Greenlee	Complete
185	11-179	Inventory of Tamarisk Leaf Beetle and Effects on Riparian Habitat in the Colorado, Verde, Salt and Tonto Rivers	\$141,972	Coconino	Complete
186	11-180	Pakoon Wash and Pakoon Springs Restoration and Enhancement Project	\$306,353	Mohave	Complete
187	11-181	Hidden Slough and Leopard Frog Marsh Restoration in Glen Canyon National Recreation Area , AZ	\$348,901	Mohave	Complete
188	14-182	Arundo Eradication & Riparian Restoration of Sabino and Bear Creek, Tucson, AZ	\$51,262	Pima	Complete
189	14-183	Menges Ranch Water System Maintenance Project	\$28,546	Greenlee / Graham	Withdrawn
190	14-184	Date Creek Riparian Restoration Project	\$147,877	Yavapai	Withdrawn
191	14-185	Horseshoe Draw Flood Control, Restoration and Erosion Mitigation Study and Design Project	\$198,625	Cochise	Complete
192	15-186	Phase Two Gila River Corridor Invasive Weed Control	\$133,338	Greenlee / Graham	Complete
193	15-187	Upper Verde River Habitat Improvement Project	\$169,325	Yavapai	Complete
194	17-188	A&NC Focal Area Watershed Improvement Project	\$303,975	Apache	Complete
195	17-189	Erosion Control to Stabilize Soils and Restore Historic Grasslands in the Upper Verde River Watershed	\$138,183	Yavapai	Complete
196	17-190	River Restoration through Hazardous Fuels and Invasive Species Removal	\$94,903	Graham	Complete
197	17-191	Verde River Habitat Improvement Project	\$246,448	Yavapai	Complete
198	17-192	Lower Verde River Riparian Restoration Project	\$134,571	Maricopa	Complete
199	19-193	Verde River-Oak Creek Confluence Habitat Improvement Project	\$292,451	Yavapai	Complete
200	19-194	Davis Cattle Co. Grassland Restoration	\$341,626	Cochise	Complete
201	19-195	Gila Valley Irrigation District Rapid Appraisal for Modernization	\$32,982	Graham	Complete
202	19-196	Do Native Fish Facilitate the Persistence of Endangered Spikedace by Resuspending Food Particles	\$32,496	Greenlee	Withdrawn
203	19-197	Bill Williams Mountain Forest and Watershed Restoration Project	\$315,000	Coconino	Complete
204	19-198	Granite Creek Corridor Enhancement Master Plan	\$79,401	Yavapai	Complete
205	19-199	Headwater Stream Restoration: Coyote Springs, Museum of Northern Arizona, Flagstaff	\$31,846	Coconino	Withdrawn
206	19-200	American Gulch Channel and Riparian Enhancement	\$202,556	Gila	Complete
207	19-201	Webber Creek Sediment Control Project	\$166,057	Gila	Withdrawn
208	20-202	Gila Valley Irrigation District System Optimization Phase I	\$623,702	Graham	Active
209	20-203	Sandhill Farm Water and Wildlife Conservation Project	\$35,254	Cochise	Complete
210	20-204	Winkelman Natural Resource Conservation District Riparian Restoration	\$205,844	Pinal	Active
211	20-205	Upper, Middle, and Lower Fossil Creek Invasive Plant Removal	\$98,662	Gila	Active

Map #	Grant #	Project Title	Grant Amount	County	Project Status
212	20-206	Quantifying Benefits for Brush Management on Arizona Rangelands	\$50,000	Multiple	Withdrawn
213	20-207	Harrenburg Wash Enhancement Project	\$129,190	Coconino	Active
214	20-208	Paria Beach Riparian Restoration	\$187,699	Coconino	Complete
215	20-209	Fort McDowell Yavapai Nation Lower Verde River Riparian Restoration Project	\$237,246	Maricopa	Complete
216	22-210	Verde River Riparian Restoration - Highway 89A to Bignotti Picnic Site	\$247,350	Yavapai	Active
217	22-211	Little Green Valley Fen Restoration Feasibility Study	\$77,003	Gila	Active
218	22-212	The Path to Protection at Oak Creek: Social Trail Rehabilitation for Watershed Health	\$238,980	Coconino	Active
219	22-213	Dye Ranch Erosion Control and Wetland Improvement Project	\$76,945	Coconino	Active
220	22-214	Habitat Restoration in the Gila River Riparian Corridor	\$97,455	Graham	Active
221	22-215	Ravenna & Pampas Grass Control along the Colorado River from Glen Canyon Dam to Diamond Creek	\$43,178	Coconino / Mohave	Active
222	23-216	Timberline-Upper Little Colorado River Watershed Improvement Project	\$261,000	Apache	Active
223	23-217	Becker Lake Wildlife Area: Little Colorado River Habitat Improvement Project	\$388,075	Apache	Active
224	23-218	Protecting and Restoring Habitat and Surface Flow in Tanque Verde Creek	\$195,426	Pima	Active
225	24-219	Big Sandy NRCID Improving Watersheds Through Restoration Projects	\$229,698	Mohave	Contract in Negotiation
226	24-220	Christopher Creek Restoration Project	\$174,924	Gila	Contract in Negotiation
227	24-221	Pine Canyon Restoration and Watershed Protection Project	\$350,000	Gila	Contract in Negotiation
228	24-222	Verde River Access Point Restoration	\$555,000	Yavapai	Contract in Negotiation
229	24-223	West Turkey Creek Watershed Resiliency Project	\$246,750	Cochise	Contract in Negotiation

NOTE: The “Grant Amount” column represents the full grant awarded for each project. Some grants have been completed for less money than the amount budgeted, while others have been withdrawn by the grantee or terminated by the Commission prior to expenditure of funds or expenditure of the full grant amount. This column has not been changed to reflect these situations.

APPENDIX B: FINANCIAL STATEMENT

DRAFT

2/5/2024

Reuban Teran, Executive Director
Arizona Department of Water Resources
Arizona Water Protection Fund
1802 W Jackson St. Box #79
Phoenix, AZ 85007

Dear Mr. Teran,

Under ARS 45-2103. Arizona water protection fund commission 6. One person who represents an Indian tribe and who is appointed by the chairman of the intertribal council of Arizona. The Intertribal Council of Arizona has failed to appoint a tribal representative since 2012 leaving tribes unrepresented in Water Protection Fund opportunities across the state. I would like to motion that we change line 6. To read... One person who represents a Tribal Soil and Water Conservation District who is appointed by the chairman of the Tribal Committee of the state association representing Conservation Districts. Not only would this help insure tribal representation but also involve those that are actively involved in resource conservation practices and are more likely to have a greater interest and knowledge in beneficial water conservation projects.

Thank You,
Tina Thompson